

OCTORARA AREA SCHOOL DISTRICT
PUBLIC SCHOOL BOARD MEETING
October 17, 2022 – 7:00 p.m.
Jr. High School Multi-Purpose Room

AGENDA

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes from the Work Session of September 12, 2022 and the Regular Meeting of September 19, 2022.
5. Presentations/Discussions
 - A. Octorara Heroes
6. Information Items
 - A. Continued discussion on Administrative Guidelines for Supporting Transgender & Gender Non-Binary Students.
7. Treasurer's Report
 - A. That the Octorara Board of School Directors approve the General Fund Report for period ending September 30, 2022.
8. Business Manager's Report
 - A. That the Octorara Board of School Directors approve the list of bills for payment.
9. Visitors' Comments - Agenda Items Only
10. Recommended Action Items:
 - Resignation Approvals:
 - A. That the Octorara Board of School Directors accept the resignation of Ms. Brittany Myers as a cafeteria employee effective September 28, 2022. (Hired April 18, 2022)
 - Hiring Approvals:
 - B. That the Octorara Board of School Directors approve the transfer of Ms. Sarah Kluge from IST at the Octorara Jr./Sr. High School to guidance counselor at the Octorara Primary Learning Center effective October 24, 2022. Ms. Kluge's salary will be \$80,468 which is Step 9 to MAX of the Master's +60 scale at 198 days per year. (Replacing Dawn Baldt who is retiring.)
 - C. That the Octorara Board of School Directors approve the transfer of Ms. Pat Softchin from cafeteria employee to site leader at the Octorara Jr. High School cafeteria effective September 16, 2022. Ms. Softchin's rate will be \$16.35 per hour for 5.75 hours per day. (Replacing Brittany Myers who resigned.)
 - D. That the Octorara Board of School Directors approve the following substitute teachers for the 2022-2023 school year:
Dana Fogg, Emergency
Renee Yarrish, Emergency

E. That the Octorara Board of School Directors approve Ms. Madison Anthony as a substitute teacher for the 2022-2023 school year. Ms. Anthony is an instructional assistant for the district who is currently student teaching and is eligible to substitute according to Act 86.

F. That the Octorara Board of School Directors approve the following supplemental contracts for the 2022-2023 school year:

Jill Bright	Mentor for Melissa Fannelli	2 pts @ \$620	\$1,240
Heather Denlinger	Mentor for Ketaurah Caldwell		\$92.12
Christina Britt	Jr High Fall Cheer Coach	4 pts @ \$620	\$2,480
Christina Britt	Jr High Winter Cheer Coach	4 pts @ \$620	\$2,480
Lisa Marshman	Sr High Asst Fall Cheer Coach	6 pts @ \$620	\$3,720
Lisa Marshman	Sr. High Asst Winter Cheer Coach	6 pts @ \$620	\$3,720
James Wright	Jr High Asst Football Coach	4 pts @ \$620	\$2,480

G. That the Octorara Board of School Directors approve a salary adjustment for Mr. Charles Ankney from \$53,284 to \$64,729 due to additional maintenance responsibilities.

H. That the Octorara Board of School Directors approve the following changes in salary due to graduate credits earned:

Kristal Guertler	From B (\$57,020) to B+15 (\$59,778)	Step 14 to MAX
Alysia Coldren	From M+30 (\$81,207) to M+45 (\$83,895)	Step 5 to MAX
Dan Lefever	From M+45 (\$91,931) to M+60 (\$94,274)	MAX

I. That the Octorara Board of School Directors approve Dr. Yvette Line-Koller as a school psychologist effective October 18, 2022 pending completion of employee related documents required by law and the District. Dr. Line-Koller's salary will be \$90,687 pro-rated which is Step 10 to MAX of the Doctorate scale for 198 days per year. (Replacing Mike Vnucak who retired.)

J. That the Octorara Board of School Directors approve Ms. Heather Jackson as an instructional assistant at the Octorara Jr./Sr. High School effective TBD pending completion of employee related documents required by law and the District. Ms. Jackson's rate will be \$16.00 per hour for 5.75 hours per day. (Replacing Deb Gajari who retired.)

K. That the Octorara Board of School Directors approve Ms. Amanda Dugger as an instructional assistant at the Octorara Intermediate School effective TBD pending completion of employee related documents required by law and the District. Ms. Dugger's rate will be \$15.00 per hour for 5.75 hours per day. (Replacing Heidi VanGilder who transferred.)

L. That the Octorara Board of School Directors approve the following employees as translators for the District at \$39.55 per hour:

Luz Sosa
Nancy Sosa
Maria Estrada
Leisly Semanyk
Karino Carrillo
Ysenia Vasquez

M. That the Octorara Board of School Directors approve the Grant Funding Agreement with the County of Chester for \$32,000 for cafeteria tables at the Octorara Primary Learning Center.

N. That the Octorara Board of School Directors approve the revised Food Service Worker job description.

- O. That the Octorara Board of School Directors approve the compensated professional leave for Maria Scarfo for the second semester of the 2022-2023 school year.*
- P. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Kate Dill from approximately December 19, 2022 through March 6, 2023. Ms. Dill is a guidance counselor at the Octorara Jr./Sr. High School.*
- Q. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Allyson Fought from approximately February 14, 2023 through May 15, 2023. Ms. Fought is learning support teacher at the Octorara Jr./Sr. High School.*

11. Education Committee Report
12. Finance Committee Report
13. CCIU Board Representative's Report
14. Old Business
 - A. Board Region Review
15. New Business
16. Other Items and Announcements
17. Visitors' Comments – General
18. Administrator Comments/Announcements
19. Board Comments
20. Adjournment

Finance Committee Meeting – Monday, October 17, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel - Monday, October 17, 2022 - Following the Regular Meeting in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, October 24, 2022 – 6:00 p.m. in Room 102 at the Jr. High School

Policy Committee Meeting – Monday, November 14, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Facility Committee Meeting – Monday, November 14, 2022 – 6:30 p.m. in the Jr. High School Multi-Purpose Room

Next Regularly Scheduled Work Session – Monday, November 14, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, November 21, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, November 21, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on September 12, 2022

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on September 12, 2022.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Ganow, Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team and three visitors.

Under presentations, Mr. Fox presented, as a requirement of PA code, information regarding the results of the 2020 census to see if there is a need to change the Board regions.

There were no visitor's comments for agenda items only or information items.

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Kaitlyn Glidewell as a music teacher at the Octorara Jr./Sr. High School effective August 23, 2022 pending completion of employee related documents required by law and the District. Ms. Glidewell's salary will be \$54,416 which is Step 18 to MAX of the Bachelor's scale. (Replacing Doreen Steinmacher who resigned.)

On motion of Mr. Norris, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved Ms. Emily Creighton as a long term substitute ESL teacher at the Octorara Jr./Sr. High School effective August 23, 2022 for the 2022-2023 school year. Ms. Creighton's salary will be \$54,416 which is Step 18 to MAX of the Bachelor's scale. (Replacing Richard Baker who resigned.)

On motion of Mr. Zimmerman, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors approved Ms. Shannon Owens as a long term substitute kindergarten teacher at the Octorara Primary Learning Center effective August 23, 2022 for the 2022-2023 school year pending completion of employee related documents required by law and the District. Ms. Owens' salary will be \$69,005 which is Step 18 to MAX of the Master's +45 scale. (Replacing a medical leave.)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Melissa Friedman as a special education teacher at the Octorara Intermediate School effective August 23, 2023 pending completion of employee related documents required by law and the District. Ms. Friedman's salary will be \$54,416 which is Step 18 to MAX of the Bachelor's scale. (Replacing Heather Kramer who transferred.)

On motion of Mr. Koennecker, second by Mr. Ganow and approval of all members present the Octorara Board of School Directors approved Ms. Brooke Maldonado as a long term substitute special education teacher at the Octorara Elementary School effective August 23, 2022 for the 2022-2023 school year pending completion of employee related documents required by law and the District. Ms. Maldonado's salary will be \$56,751 which is Step 18 to MAX of the Bachelor's +15 scale. (Replacing Shanna McAllister who transferred.)

On motion of Mr. Koennecker, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved Ms. Reina Eckman as a long term substitute 5th grade teacher at the Octorara Intermediate School effective August 23, 2022 through January 18, 2023 pending completion of employee related documents required by law and the District. Ms. Eckman's

salary will be \$54,416 pro-rated which is Step 18 to MAX of the Bachelor's scale. (Replacing Amanda King who is on child rearing leave.)

On motion of Ms. Bowman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved Ms. Luz Sosa as an instructional assistant at the Octorara Elementary School effective August 29, 2022 pending completion of employee related documents required by law and the District. Ms. Sosa's rate will be \$15.00 per hour for 5.75 hours per day. (Replacing Amanda Schmidt who resigned.)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Jane Blankenhagen as an instructional assistant at the Octorara Intermediate School effective August 29, 2022 pending completion of employee related documents required by law and the District. Ms. Blankenhagen's rate will be \$17.00 per hour for 5.75 hours per day. (Replacing Elizabeth Monk/Sarvis who resigned.)

On motion of Ms. Bowman, second by Mr. Ganow and approval of all members present the Octorara Board of School Directors approved Ms. Dana Fogg as an instructional assistant at the Octorara Jr./Sr. High School effective TBD pending completion of employee related documents required by law and the District. Ms. Fogg's rate will be \$17.00 per hour for 5.75 hours per day. (Replacing Ketaurah Caldwell who transferred.)

On motion of Ms. Bowman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved the following cafeteria employees effective August 29, 2022 pending completion of employee related documents required by law and the District:

April Detwiler - \$15.00 per hour – replacing Wendy Nellius
Deborah Czepiel - \$15.00 per hour – replacing Stormy Umble
Rosita Taylor - \$15.00 per hour – replacing Bianca Adorno

Mr. Fox presented the following items for action at the September 19, 2022 Board meeting:

- A. That the Octorara Board of School Directors approve the list of school bus drivers employed by Althouse Transportation, Inc. for the 2022-2023 school year.
- B. That the Octorara Board of School Directors approve the list of school bus runs by Althouse Transportation, Inc. for the 2022-2023 school year.
- C. That the Octorara Board of School Directors approve the 2022-2023 Octorara Area School District Organizational Chart.
- D. That the Octorara Board of School Directors approve the Contract for the Transportation of School Pupils with Faithful Transportation, LLC effective September 1, 2022 through June 30, 2023.
- E. That the Octorara Board of School Directors approve the Service Agreement with the Chester County Intermediate Unit for System Design Benchmarking and LIEP Development.
- F. That the Octorara Board of School Directors approve the Waiver Agreement and Release for student "A".
- G. That the Octorara Board of School Directors approve the updated Agreement for Consulting Services with The Devereux Foundation for Mental Health Specialists and Social Work Services.
- H. That the Octorara Board of School Directors vote for the following PSBA officers:

President Elect – Michael Gossert
 Vice-President – Allison Mathis
 Section E4 Advisor – Amy Goldman
 PSBA Insurance Trust Trustee – Kathy Swope
 PSBA Insurance Trust Trustee – Roberta Marcus } V

- I. That the Octorara Board of School Directors approve the 2022-2023 Octorara Area Career & Technical Education Occupational Advisory Committee.
- J. That the Octorara Board of School Directors accept the donation of \$500 each to the Octorara Primary Learning Center and the Octorara Elementary School from Cochranville United Methodist church for school supplies for students.

Resignation Approvals:

- K. That the Octorara Board of School Directors accept, with regret, the resignation for purpose of retirement of Mr. William Ray as custodian effective October 31, 2022. (Hired November 2, 1992)
- L. That the Octorara Board of School Directors accept the resignation of Ms. Kaitlyn McKinley as custodian effective September 14, 2022. (Hired February 18, 2019)
- M. That the Octorara Board of School Directors accept the resignation of Mr. Andrew Chesnet as an instructional assistant at the Octorara Jr./Sr. High School effective August 29, 2022. (Hired August 15, 2022)
- N. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Matthew Livingood as IYPT assistant advisor effective September 1, 2022. (Hired for the 2017-2018 school year)
- O. That the Octorara Board of School Directors accept the resignation of Mr. David Baker as Jr. High girls' basketball coach effective September 6, 2022. (Hired for the 2021-2022 school year)
- P. That the Octorara Board of School Directors accept the resignation of Ms. Sue Boninu as Jr. High assistant baseball coach effective August 4, 2022. (Hired for the 2021-2022 school year)
- Q. That the Octorara Board of School Directors acknowledge the no-call, no-show for Ms. Stephanie King as a cafeteria employee effective August 15, 2022. (Hired August 15, 2022)

Hiring Approvals:

- R. That the Octorara Board of School Directors approve the following substitute teachers for the 2022-2023 school year:
 - Margaret (Peggy) Imms, Emergency
 - Danielle Good, Emergency
 - Rachael Blomiley, Emergency
 - Sara Herman, Early Childhood
 - Camryn Koennecker, Emergency
 - Kensington Denlinger, Emergency
 - Heidi Wertz, Elementary, Special Education
 - Sara Daigle, Emergency
 - Chelsea Curry, Emergency
- S. That the Octorara Board of School Directors approve the following supplemental contract for the 2022-2023 school year:

- T. That the Octorara Board of School Directors approve the change in rate for Ms. Renee Yarrish from \$16.57 per hour to \$17.40 per hour. Ms. Yarrish is an instructional assistant at the Octorara Primary Learning Center.
- U. That the Octorara Board of School Directors approve the transfer for Ms. Brittany Myers from cafeteria employee to cafeteria site leader effective August 23, 2022. Ms. Myers' rate will be \$16.00 per hour for 5.75 hours per day.
- V. That the Octorara Board of School Directors approve a salary adjustment for Ms. Patty Steyer from Bachelor's to Master's +15, Step 17 to MAX. Ms. Steyer's adjusted salary will be \$64,208.
- W. That the Octorara Board of School Directors approve the change in days worked for Ms. Melissa Fanelli from 198 days per year to 188 days per year. Ms. Fanelli is the Intervention Specialist at the Octorara Intermediate School.
- X. That the Octorara Board of School Directors approve the change in supplemental points from 8 points to 12 points for Mr. William McWatters. Mr. McWatters is the advisor for IYPT and will assume the additional position of assistant advisor upon Mr. Livingood's resignation.
- Y. That the Octorara Board of School Directors approve the following changes in salary due to graduate credits earned:

Danielle Kelley	From B+15 (\$59,778) to M (\$61,715)	Step 14 to MAX
Patrick Lauletta	From M+30 (\$81,207) to M+45 (\$83,895)	Step 5 to MAX
Kyle Whary	From M+30 (74,503) to M+45 (\$77,466)	Step 9 to MAX

Under the Policy Committee Report, Mr. Fox reported the committee discussed the previous first reading of policy 226.1 *Video Surveillance* and how it is related to existing policies 709 *Building Security* and 810.2 *Transportation – Video/Audio Recording*. The committee also discussed the difference between policy and administrative regulations.

Under the Facility Committee Report, Mr. Norris reported the committee was given an update on summer projects and discussed exterior door replacement, replacing the skidster, stadium sound system replacement, athletic field study, good lead test results, custodial positions, and the water pressure problem from last week. The committee was also given an explanation on Act 57 regarding late fees on tax bills.

There were no other items/concerns.

Under visitors' comments for items in general, Joelyn Metzler, West Sadsbury, thanked the Board for all they do. She expressed her concern with the administrative guidelines for transgender students and the lack of parental notification.

Under administrator comments, Mr. Dikun said the school year has gotten off to a great start at the OES. He thanked Cochranville Methodist Church for their donation and discussed possible plans for rescheduling Back-to-School Night for the OES.

Dr. Haller said the OIS has also had a great start to the new year. He announced they have kicked off the Discovery Education Program and students are enjoying the lessons with positive feedback from parents. He will give a more in-depth look at the Discovery Program at an upcoming Education Committee meeting.

Dr. Propper echoed the great start to the new year for the Jr./Sr. High. He acknowledged the great work ethic of custodian, William Ray and wished him the best in retirement. He announced Back-to-School Night will be held on September 22 with the Spanish speaking families Back-to-School Night to be held on September 29. Homecoming is next week with daily school spirit activities, Hall of Fame induction assembly on Friday, Homecoming Parade on Friday evening followed by the football game against Conrad Weiser. Half-time activities include announcing the parade float winners and the Homecoming King and Queen. Saturday activities include athletic events and the dance in the evening. Dr. Propper plans on getting the first newsletter of the year out to parents this week.

Mr. Norris asked how the policy for no cell phones was going.

Dr. Propper said it is going well, students are well adjusted with very few problems with cell phone usage. He said the increased adult presence in the hallways to monitor student traffic has been a wonderful addition this year.

Mr. Falgiatore asked since the cell phone policy is going well, is there any thought to letting students use their cell phones in study hall and in the hallways.

Dr. Propper said not this year because of the specific reasons why the policy was put in place. Students may carry their phones, they may not use them during the day. Students would be able to use their phone if an emergency necessitated their using it. Students are allowed to use their cell phones on the bus.

Ms. McNamara said the Homeland Security Program Back-to-School Night will be held on September 22 one hour prior to the Jr./Sr. High Back-to-School Night.

Dr. Orner announced the annual energy curtailment will take place tomorrow; students in grades 7-12 will dismiss at 12:30 and students in grades K-6 will dismiss at 1:30. She invited the public to stop by the OASD tent at the Atglen Community Day on Saturday, September 17 – Ms. Peticca will also be there with games for kids. Dr. Orner said superintendents learned last week that breakfast will be free for students in the Commonwealth. The only change for Octorara will be who is paying the bill as breakfast is currently free for all students in the District. Dr. Orner shared an OASD brick/cornerstone that was dated 1956.

Under Board comments, Mr. Falgiatore requested an update on the Dad's on Patrol Program. Dr. Orner said the program has not been rolled out yet. Dr. Propper is working with Dwayne Walton from the Point to get the program started.

Mr. Falgiatore said in May he requested in writing from the solicitor how District policy supersedes the US Constitution in regards to cell phone confiscation. Dr. Orner and Dr. Propper reviewed the steps taken before the phone is confiscated. Mr. Falgiatore said no phones should be taken by force. Board members discussed having the solicitor present at the next Board meeting to discuss the issue.

Mr. Norris announced the band will participate in the Solanco parade on Wednesday evening.

Ms. Bowman referenced the video documentary sent by Dr. Orner on the dangers that lurk within the home with cell phones. She suggested the video be put on the website for parents to reference.

Mr. Fox announced the following meetings to be held:

Executive Session for Personnel and Safety/Security – Monday, September 12, 2022 – following the Work Session in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – September 19, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, September 19, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, September 26, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:09 p.m. on motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety on www.youtube.com/user/OctoraraAreaSD.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on September 19, 2022

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on September 19, 2022.

A moment of silence and the Pledge of Allegiance preceded the meeting.

Mr. Ganow, Vice-President, called an executive session at 7:02.

Mr. Ganow reconvened the meeting at 7:16 p.m.

Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Fox (virtual), Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; and nine citizens.

The minutes of the Work Session of August 8, 2022 and the Regular Meeting of August 15, 2022 were approved on motion of Mr. Norris, second by Ms. Bowman and approval of all members present.

Under presentations, Dr. Propper gave an ATSI update.

Mr. Benjamin Pratt gave a presentation on school policy and the U.S. Constitution as it pertains to searches including case law. (Appendix A-9/19/22)

Under information items, effective September 20, 2022 both OASD Signal 88 security guards will be armed.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Ms. Bowman, second by Mr. Norris and approval of all members present. (Appendix B-9/19/22)

A list of bills for the General Fund totaling \$1,612,238.02; Cafeteria Fund totaling \$1,070.63, Capital Projects totaling \$425,081.72, and Capital Reserve totaling \$19,536.54 of which are attached to these minutes as Appendix C-9/19/22, were approved and ordered paid on motion of Mr. Hurley, second by Mr. Koennecker and approval of all members present.

Under visitors' comments for agenda items only, Mr. Rzonca, West Sadsbury Township, addressed Mr. Pratt regarding student searches as it relates to policy versus the Constitution. He expressed his concern about having to give his name and his rights under the 1st and 4th Amendment. Mr. Rzonca asked if he said no, will he be escorted out by the police and mentioned something the Board will find out tonight.

The following items were approved on motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present:

The Octorara Board of School Directors approved the list of school bus drivers employed by Althouse Transportation, Inc. for the 2022-2023 school year. (Appendix D-9/19/22)

The Octorara Board of School Directors approved the list of school bus runs by Althouse Transportation, Inc. for the 2022-2023 school year. (Appendix E-9/19/22)

The Octorara Board of School Directors approved the 2022-2023 Octorara Area School District Organizational Chart. (Appendix F-9/19/22)

The Octorara Board of School Directors approved the Contract for the Transportation of School Pupils with Faithful Transportation, LLC effective September 1, 2022 through June 30, 2023. (Appendix G-9/19/22)

The Octorara Board of School Directors approved the Service Agreement with the Chester County Intermediate Unit for System Design Benchmarking and LIEP Development. (Appendix H-9/19/22)

The Octorara Board of School Directors approved the Waiver Agreement and Release for student "A". (Appendix I-9/19/22)

The Octorara Board of School Directors approved the updated Agreement for Consulting Services with The Devereux Foundation for Mental Health Specialists and Social Work Services. (Appendix J-9/19/22)

The Octorara Board of School Directors voted affirmatively for the following PSBA officers:

- President Elect – Michael Gossert
- Vice-President – Allison Mathis
- Section E4 Advisor – Amy Goldman
- PSBA Insurance Trust Trustee – Kathy Swope
- PSBA Insurance Trust Trustee – Roberta Marcus

The Octorara Board of School Directors approved the 2022-2023 Octorara Area Career & Technical Education Occupational Advisory Committee. (Appendix K-9/19/22)

The Octorara Board of School Directors accepted the donation of \$500 each to the Octorara Primary Learning Center and the Octorara Elementary School from Cochranville United Methodist church for school supplies for students.

The Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Mr. William Ray as custodian effective October 31, 2022. (Hired November 2, 1992)

The Octorara Board of School Directors accepted the resignation of Ms. Kaitlyn McKinley as custodian effective September 14, 2022. (Hired February 18, 2019)

The Octorara Board of School Directors accepted the resignation of Mr. Andrew Chesnet as an instructional assistant at the Octorara Jr./Sr. High School effective August 29, 2022. (Hired August 15, 2022)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. Matthew Livingood as IYPT assistant advisor effective September 1, 2022. (Hired for the 2017-2018 school year)

The Octorara Board of School Directors accepted the resignation of Mr. David Baker as Jr. High girls' basketball coach effective September 6, 2022. (Hired for the 2021-2022 school year)

The Octorara Board of School Directors accepted the resignation of Ms. Sue Boninu as Jr. High assistant baseball coach effective August 4, 2022. (Hired for the 2021-2022 school year)

The Octorara Board of School Directors acknowledged the no-call, no-show for Ms. Stephanie King as a cafeteria employee effective August 15, 2022. (Hired August 15, 2022)

On motion of Mr. Zimmerman, second by Mr. Norris and approval of all members present except Mr. Koennecker who abstained, the Octorara Board of School Directors approved the following substitute teachers for the 2022-2023 school year:

Margaret (Peggy) Imms, Emergency
Danielle Good, Emergency
Rachael Blomiley, Emergency
Sara Herman, Early Childhood
Camryn Koennecker, Emergency
Kensington Denlinger, Emergency
Heidi Wertz, Elementary, Special Education
Sara Daigle, Emergency
Chelsea Curry, Emergency

The following items were approved on motion of Mr. Norris, second by Mr. Hurley and approval of all members present:

The Octorara Board of School Directors approved the following supplemental contract for the 2022-2023 school year:

Allison Schillinger Jr High Asst Volleyball Coach 4 pts. @ \$620 \$2,480

The Octorara Board of School Directors approved the change in rate for Ms. Renee Yarrish from \$16.57 per hour to \$17.40 per hour. Ms. Yarrish is an instructional assistant at the Octorara Primary Learning Center.

The Octorara Board of School Directors approved the transfer for Ms. Brittany Myers from cafeteria employee to cafeteria site leader effective August 23, 2022. Ms. Myers' rate will be \$16.00 per hour for 5.75 hours per day.

The Octorara Board of School Directors approved a salary adjustment for Ms. Patty Steyer from Bachelor's to Master's +15, Step 17 to MAX. Ms. Steyer's adjusted salary will be \$64,208.

The Octorara Board of School Directors approved the change in days worked for Ms. Melissa Fanelli from 198 days per year to 188 days per year. Ms. Fanelli is the Intervention Specialist at the Octorara Intermediate School.

The Octorara Board of School Directors approved the change in supplemental points from 8 points to 12 points for Mr. William McWatters. Mr. McWatters is the advisor for IYPT and will assume the additional position of assistant advisor upon Mr. Livingood's resignation.

The Octorara Board of School Directors approved the following changes in salary due to graduate credits earned:

Danielle Kelley	From B+15 (\$59,778) to M (\$61,715)	Step 14 to MAX
Patrick Lauletta	From M+30 (\$81,207) to M+45 (\$83,895)	Step 5 to MAX
Kyle Whary	From M+30 (74,503) to M+45 (\$77,466)	Step 9 to MAX

On motion of Ms. Bowman, second by Mr. Norris and approval of all members present except Mr. Falgiatore who voted no, the Octorara Board of School Directors approved Kegel Kelin Litts & Lord as the District solicitor for the 2022-2023 school year. (Appendix L-9/19/22)

On motion of Mr. Zimmerman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved a salary adjustment for Ms. Sandra Mendez from \$33,670 to \$35,780. (Ms. Mendez was accidentally left off the 2022-2023 list of salaries that was approved in August.)

On motion of Mr. Hurley, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved the list of 2022-2023 supplemental mentor contracts. (Appendix M-9/19/22)

On motion of Ms. Yelovich, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the resolution to authorize the waiver of additional charges for the late payment of real estate taxes in certain circumstances to comply with Act 57 of 2022. (Appendix N-9/19/22)

On motion of Mr. Koennecker, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Transportation Contract with Linville Hill Christian School for the 2022-2023 school year. (Appendix O-9/19/22)

On motion of Mr. Zimmerman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved the 2022-2023 ATSI Plan for the Octorara Jr./Sr. High School. (Appendix P-9/19/22)

Under the Education Committee Report, Ms. Bowman reported on the August 22, 2022 meeting. She said the committee was given an update on the 21st Century Summer Program, received an overview of the Food and Nutrition Program, reviewed the Collaborative Leadership Project and the MTSS and ELL Programs. She said the committee discussed the Parkesburg Point partnership; this partnership is in the very beginning stages with preliminary conversations with Dwayne Walton from the Point. Ms. Bowman reported information will be shared with the Board before the programs moves forward.

Under the Finance Committee Report, Mr. Hurley reported the committee was given an annual report from Althouse Transportation. Ms. Chris Marsala was introduced as the new Human Resource Supervisor. The committee discussed the 2023-2024 budget timeline, was given an update on the Right-to-Know requests, the addition of the second Signal 88 armed guard, 2021-2022 fund balance, the state providing additional PPE, tree removal, and the work on finalizing the use of the rental facility in South Coatesville for the Homeland Security and Protective Services Academy.

Under the CCIU Board Representative Report, Mr. Norris reported on the meeting that was held on August 17, 2022.

Under old business, Mr. Fox said the Board Region Review will be listed on the agenda through October to allow for public comment. After reviewing the 2020 census, it appears there is no need to change. An agenda item will be on the agenda in the future to confirm the regions and finalize the process.

There were no items of new business, or other items or announcements.

Under visitors' comments for items in general, Joelyn Metzler, Sadsbury Township said she reviewed the copy of the guidelines for transgender and nonbinary students and still has some concerns. She expressed her concern over parents not needing to be notified and questioned why the guidelines haven't gone to the Board to become policy. She said there are other parents who are concerned and want to be involved.

John Nowicki, West Fallowfield Township, expressed his concern that 9th grade students don't have recess and don't get outside all day.

Joey Rzonca, West Sadsbury Township read names of individuals and requested the individuals to pick up documents after the meeting that were left on the visitor comment table.

Under administrator comments and announcements, Ms. Lease announced PTO held a family movie night at the PLC on Saturday night that was well attended. The PTO will be holding a Fall Festival on October 23. She thanked Tara Murdock and the OACTEP students for their help with breakfast in the cafeteria. She thanked Cochranville Methodist and Penningtonville Presbyterian churches for their donations.

Dr. Tachau announced a Parent and Family Engagement meeting will be held virtually on September 27 to share information about reading and math intervention. The same meeting will be held on October 4 for Spanish speaking families.

Dr. Propper announced Homecoming activities for this week that include a Hall of Fame induction, Pep Rally, parade, and football game on Friday. Saturday events will include athletic competitions and the Homecoming dance in the evening. He announced Back-to-School night will be held on Thursday, September 22 with a Back-to-School night for Spanish speaking families on September 29. Dr. Propper congratulated Emma Blomiley who scored a 5, on a scale of 1-5, on her Advanced Placement Drawing Exam. Emma was one of only 343 students in the world to earn every point possible receiving the maximum score on each portion of the exam. Dr. Propper also congratulated Alexandra Peifer, Claire Sbriglia, Hannah Hulton, Madelyn Rodriguez, and Xavier Pledger for being selected as College Board National Recognition Program awardees. These students earned this recognition because of their academic achievements in school and outstanding performance on the PSAT/NMSQT, PSAT 10 and/or AP Exams.

Dr. Orner said Beth Peticca, Lisa McNamara, and herself attended the Atglen Community Day where they connected with parents and held outreach activities for children. She will be attending Parkesburg Final Friday on September 30. She announced meet and greet meetings will be held on October 19, November 29, December 15, and January 25 at 7:00 p.m. in the Jr. High Multi-Purpose Room and will allow parents to discuss topics of their choice.

Under Board comments, Mr. Falgiatore requested the information Mr. Pratt presented be part of the official record of this Board meeting. He said the Board was included in an email response to Ms. Metzler's email. He asked if there is a plan to answer all her questions and can the Board be included in that response.

Mr. Fox thanked Mr. Ganow for chairing tonight's meeting. He thanked Dr. Propper for the ATSI update and requested the Board be made aware if there is anything lagging on the action items. He expressed interest in seeing some examples of Emily Blomiley's work. He announced the CCIU Legislative Council meetings will start next week and he will provide an update at the next meeting.

Mr. Ganow announced there was an Executive Session for legal matters at 7:02 tonight.

Mr. Ganow announced the following upcoming meetings:

Executive Session for Personnel and Legal - Monday, September 19, 2022 - Following the Regular Meeting in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, September 26, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy Committee Meeting – Monday, October 10, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Facility Committee Meeting – Monday, October 10, 2022 – 6:30 p.m. in the Jr. High School Multi-Purpose Room

Next Regularly Scheduled Work Session – Monday, October 10, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, October 17, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, October 17, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, October 24, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:27 p.m. on motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2022-2023**

<u>Cash Balance as of July 31, 2022</u>		\$	2,284,631.43
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$	16,372,912.89	
Other Receipts - (Retiree Medical Payments, Misc.)		1,000.00	
Checking Account Interest		525.01	
Accounts Receivable		1,708.29	
Transfer in from Investments		0.00	
			<u>16,376,146.19</u>
Total Available		\$	18,660,777.62
<u>Disbursements:</u>			
Net Payroll	\$	913,853.85	
Accounts Payable		2,674,844.98	
Transfer to Investments		7,000,000.00	
			<u>10,588,698.83</u>
General Fund Cash as of August 31, 2022		\$	8,072,078.79
<u>Investments Outstanding</u>			
Beginning Balance PSDLAF Investment Account	\$	8,202,914.12	
Beginning Balance Fulton Money Market		9,393,621.00	
Earnings on PSDLAF Investment Account		12,273.76	
Earnings on Fulton Money Market		2,322.87	
Net Transfers		7,000,000.00	
			<u>32,683,210.54</u>
Total General Fund Cash and Investments as of August 31, 2022		\$	<u>32,683,210.54</u>

For the September 19, 2022 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



**Published January 3, 2020
Revised October 2022**



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Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



Purpose

The Octorara Area School District strives to provide a safe and supportive environment that will help students succeed academically and socially. To that end, the district promotes respect for all people, and will not tolerate bullying, harassment, or discrimination that affects a student's experience at school.

Bullying, harassment, and discrimination, based on gender, can affect all students, not only those who identify themselves as LGBTQ or who have gender non-binary identities or expression. Creating a school environment that respects and affirms gender diversity empowers all students. The purpose of these guidelines is to foster an educational environment that is safe and free from discrimination for all students, regardless of sex, sexual orientation, gender identity, or gender expression, and to facilitate compliance with local, state and federal laws.

School district personnel will work closely with students and their parents/guardians to strive to honor their wishes with respect to use of accuracy of student records, use of preferred name and pronouns, and privacy, in accordance with applicable law.

These guidelines do not anticipate every situation that might occur with respect to transgender students and their implementation must be grounded in the developmental differences presented by each student. Every student and school is unique, and, therefore, building administrators should discuss these issues with students and their parents/guardians and draw on the expertise of colleagues in addressing issues. In all situations, the needs of each student must be assessed by the school district on a case-by-case basis. The goal of school district personnel shall be to ensure the health, safety, comfort, and privacy of all students.

These are administrative guidelines, designed in legal agreement with Title IX of the Education Amendments of 1972. This set of guidelines has not been subject to a School Board vote at a public meeting. The School District reserves the right to supplement, modify or rescind these administrative guidelines at any time.

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



Scope

These guidelines pertain to the use of electronic technology and electronic communication that occurs on school computers, networks, forums, and any other school supported platforms.

These guidelines apply to the entire school community including students, educators, district staff, guests and volunteers.

Definitions

"Gender" is socially determined characteristics, roles, behaviors, and attributes of a society commonly associated with males and females; these characteristics are often referred to as "feminine" and "masculine".

"Gender binary" is a term for a social construction or classification system with the recognition of only two genders: male and female.

"Gender expansive" is a term that conveys a wider, more flexible range of gender identity and/or expression than typically associated with the binary gender system.

"Gender expression" refers to the way a person expresses gender to others who are socially defined as either masculine or feminine, such as through behavior, clothing, grooming, activities, voice, mannerisms, or social interactions.

"Gender fluidity" is when an individual's gender identity and/or expression move on a continuum between the traditional gender binary.

"Gender identity" is a person's inner sense of being male or female, regardless of the person's sex assigned at birth.

"Gender variant or non-gender binary" is when an individual's gender-related identity and/or gender expression does not conform to the social expectations or norms for a person of that sex assigned at birth.

"LGBTQ" is an acronym that stands for "lesbian, gay, bisexual, transgender, queer/questioning".

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



"Sex" is the physical makeup of a human being, referred to as their biological or natal sex. A person's biological sex is sometimes referred to as their "assigned gender".

"Sexual orientation" is the emotional, romantic, or sexual attraction felt by a person toward another person. Sexual orientation has nothing to do with gender identity and will not be included further in these guidelines.

"Transgender" is an umbrella term that describes a person whose gender identity or gender expression is different from their assigned sex at birth. Transgender individuals may use a number of words to describe their lives and gender experiences. Students may refer to themselves as "trans, transsexual, transgender, male-to-female (MTF), female-to-male (FTM), bi-gender", and a variety of other terms.

"Transition" or ***"Gender Transition"*** is the process through which transgender individuals begin to live as the gender with which they identify, rather than the one typically associated with their sex assigned at birth. Social transition may include things such as changing names, pronouns, hairstyle and clothing. Medical transition may include medical components like hormone therapy and gender affirming surgeries. Not all transgender individuals seek medical care as part of their transition or have access to such care.



General Guidance

The responsibility of determining and communicating a student's gender identity rests with the student or, in the case of young students not yet able to advocate for themselves, with the student's parent/guardian. In all situations, parents will be informed of and included in conversations around a student's request to change name, gender or preferred pronoun unless there is a potential for a health and safety issue against the student.

Generally, either a newly enrolled student or the student's parent or guardian, or a current student will approach school staff indicating that they are undergoing a gender transition from their gender assigned at birth to the gender with which the student identifies. Depending upon whether the student is new to the school district or is an existing student who has decided to transition, school staff may need to approach handling of the student's transition differently.

At the elementary level, it will generally be the parent or guardian who informs the school of the student's transgender status or impending transition. However, it is not uncommon for a child's desire to transition to first surface at school. If school district personnel believe that a gender identity issue is presenting itself and creating challenges for the student at school, it is in most cases appropriate for an administrator (or a designee who has the expertise and existing positive relationship with the student and/or student's parent/guardian) to approach the student's parent/guardian about the issue. Together, the family and appropriate school personnel can then effectively prepare for an approach to supporting the child's gender expression and deploy support for the student's well-being.

At the middle and high school level, many of the same steps identified for the elementary level are appropriate to implement. An administrator, a school counselor, and where appropriate, a school nurse should hold a meeting with the student to understand the student's wishes and desires regarding gender expression. It is preferable that the student and school work with the student's parent or guardian through this process. If the student wishes to request a change of first name, middle name, and/or gender on school records, the student as well as the parent/guardian must sign the *Change of Student School Record-Request Form* and submit it to the Superintendent's Office for review. In all situations, parents will be informed of and included in conversations around a student's request to change name, gender or preferred pronoun unless there is a potential for a health and safety issue against the student. Please refer to the

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



"Student Records" section located on page 8 for more information about what information can be changed.

Parents/guardians will always be included in changes regarding student gender transition unless there is a potential for a health and safety issue against the student. There may be situations where the parent/guardian of the transgender student is unaware or unsupportive of the student's gender identification. Statistics show that transgender students with unsupportive parents/guardians have a significantly increased risk of homelessness, attempted suicide, and other negative outcomes. These situations must be cautiously addressed and actively monitored on a case-by-case basis. However, because Pennsylvania law grants parents/guardians the right to make education decisions for their children under the age of 21, the school district should be respectful of parental directives on the education program delivered to transgender students. This may present challenges, and may require constant communication with the parent/guardian and the student.

School district personnel are expected to accept a student's asserted gender identity when it is a sincerely held part of the student's core identity. The school district will not question or disregard the student's assertion of gender identity unless there is a credible basis for determining that the student has asserted a particular gender identity for some improper purpose.

In the event that a student identifies as transgender, but is unable to obtain consent from a parent or legal guardian to change school records, a school administrator, counselor, psychologist, or social worker should meet with the student and discuss how the student would like to be addressed at school and implement a support plan to ensure that the student's privacy is protected.

All staff have been directed to notify building administration and school counselors when a student requests to be named by a different name, gender or pronoun. School administrators and/or counselors will utilize these guidelines to properly support the student and the student's family. If staff have questions or are unable to adhere to the provisions contained in these guidelines, they must contact the administration so that each student is properly supported.



Protected Student Information and Privacy Considerations

Transgender students have a general right to keep private their transgender status at school. Information about a student's transgender status, legal name, or gender assigned at birth may also constitute protected student information under the Family Educational Rights and Privacy Act (FERPA). Unless the student and/or parent/guardian has provided informed written consent to broader disclosure, only those school employees with a legitimate educational interest should have access to information about a student's transgender status. This includes, for certain, building administrators, the school nurse, and the student's school counselor. Other recipients would be on a need to know basis only. Disclosing confidential transgender student information to other employees, students, parents, or other third parties may violate FERPA and other privacy laws.

Transgender students have the ability, as do all students, to discuss and express their gender identity and expression openly and decide when, with whom, and how much of their private information to share with others.

School district personnel should work closely with the student and parent/guardian in devising an appropriate plan regarding the confidentiality of the student's transgender status that works for both the student and the school, and that addresses all applicable factors including, but not limited to, the age of the student.

In some cases, transgender students feel more supported and safe if other students are aware that they are transgender. In these cases, school staff should work closely with the student, families and other staff members on a plan to inform and educate the student's peers. It may also be appropriate to engage external resources to assist with educational efforts.



Student Records

While the school district will maintain a permanent pupil record that includes a student's legal name and gender assigned at birth, the school district is permitted to use a student's preferred name on most, but not all, school records and documents, with parental consent on the *Change of Student School Record-Request Form*.

Certain categories of pupil records are required to be kept by the district during the student's attendance. These records will reflect the name and gender corresponding with the student's gender identity. However, there are some records that will still require use of the student's legal name and gender assigned at birth. These records include, but are not limited to, all records and documents relating to state and federal reporting (PIMS, PASecure ID, and assessment labels-Keystone, PSSA, ACCESS, etc.). Other documents, including, but not limited to, truancy, criminal charges, or other documentation required to be filed with the court must be filed in the student's legal name and gender assigned at birth. IDEA Special Education Documents (IEP, Evaluation Reports and Notices), Section 504 Service Agreements, and Student Medical Plans as well as student discipline and incident reports will be written in the student's legal name and gender assigned at birth. Informal records such as yearbook, student ID, sign-in sheets, etc. can use student preferred name, gender and pronoun.

Official school records as notated above, can only be changed if one of the following occur:

- 1) Documentation that the student's legal name or gender has been changed pursuant to a court order or through amendment of state or federally issued identification; or
- 2) A written, signed statement explaining that the student has exercised a common-law name change and has changed their name for all intents and purposes and that the change has not been made for fraudulent reasons.

In situations where school district staff or administrators are required by law to use or report a transgender student's legal name or gender assigned at birth, such as for purposes of standardized testing, the school district will implement practices necessary to avoid the inadvertent disclosure of such information. The school district will make reasonable efforts to ensure that test proctors address the student appropriately during examinations.

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



Names and Pronouns

Students have the right to be addressed by the name and pronoun that correspond to their gender identity. Students are not required to legally change their name or gender through the court system or other formal process as a prerequisite to being addressed by the preferred name and pronoun in the school setting. The student's preferred name and pronoun that corresponds to the student's gender identity should be used in the school setting, unless directed otherwise by administration based upon dialogue with the family and consideration of the student's health and safety. School personnel should use the student's legal name and pronoun corresponding to the student's gender assigned at birth when contacting the parent/guardian of a transgender or non-gender binary student, unless the student, parent, or guardian has specified otherwise.

Bullying, Harassment, and Discrimination

The school district has a duty to protect all students, including transgender and non-gender binary students, with a safe and supportive learning environment that is free from discrimination, harassment, and bullying. All Octorara Area School District policies prohibiting discrimination apply to the treatment of transgender and non-gender binary students.

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



Transitioning Students Response Protocol

When a student indicates the intent to transition, the school should work with the student and the student's parents/guardians to prepare for a formal gender transition at school and put in place measures for supporting the child and creating a sensitive supportive environment at school. The school district will abide by the following protocol as closely as possible:

1. Staff member who receives the inquiry from a student or parent/guardian will direct the individual to contact their school counselor OR the staff member will agree to relay the information on their behalf.
2. If requesting a change of student records, the School Counselor (or designee) will work with the student and parent/guardian (mandatory) to complete the *Change of Student School Record-Request Form* and submit it to the Superintendent's Office for review.
3. School Counselor (or designee) will communicate approved accommodations and support to all necessary and specifically identified parties.
4. School Counselor (or designee) will add accommodations and support to the student's electronic support plan, for any items not requiring confidentiality.

Questions or Concerns

All students, including non-transgender students, should be encouraged to discuss questions or concerns related to these guidelines or their application with appropriate school personnel to avoid the occurrence of any incidents that would in any manner undermine or interfere with the provision of a safe and supportive environment for all students. Keeping lines of communication open is crucial, and allows the school district to make adjustments as necessary to better ensure the health, safety and privacy of all students.

All questions, concerns or comments should be directed to the Student Services Office at 610-593-8238 ext. 3506.



Gender-Based Request

To be completed with the student and, when possible, with the parent/guardian.

Date: _____ Person Completing Form: _____

Student Full Legal Name: _____

Student Preferred First and Middle Name: _____

Student Birth Gender: _____ Student Preferred Gender: _____

Student's Preferred Pronouns: he she they Other: _____

Parent/Guardian Involvement

Describe guardian(s) level of awareness of student's gender status: _____

Describe guardian(s) level of support of student's gender status: _____

Confidentiality, Privacy and Disclosure

Indicate the level of disclosure of confidential information, understanding that disclosure to site level leadership/administration (i.e. Principal, School Counselor, School Nurse) is not optional.

Specify those non-optional personnel here: _____

Specify the optional, chosen personnel here: _____

Indicate whether or not the student is completely open with others (adults and peers) about gender. Please describe: _____

How will staff respond to questions about student's gender from:

Other students? _____

Staff members? _____

Parents/Community? _____

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



Student Safety

List student's preferred adult support people at school: _____

What is the student's plan if none of the above is available? _____

Who should the student's parents/guardians contact if there are any concerns for their child's safety/wellbeing? _____

Student Records

☐ Parent/Guardian agrees to change of school records (*Change of Student School Record-Request Form must be completed*)

☐ Parent/Guardian does not agree to a change of school record. Explain how school-home communications will be handled: _____

Other Considerations

Does the student have siblings at this school Yes No Factors to consider regarding siblings? _____

Other concerns that have not yet been addressed? _____



Change of Student School Record-Request Form

Student ID: _____ DOB: _____ Grade: _____

Student Legal Last Name: _____

Student Legal First Name: _____

Student Legal Middle Name: _____

Student Preferred First Name: _____

Student Preferred Middle Name (if different from above): _____

Student Birth Gender: _____ Student Preferred Gender: _____

By signing below, I agree to an official change of the abovementioned student's school record to reflect the preferred information listed. I understand that these changes will be reflected in, at minimum, the following ways: PowerSchool (class rosters, seating charts, grade reports); Student ID Badge, Student Schedule, Transcripts, Report Cards/Progress Reports, Schoology, Instructional Applications, Third Party Applications, School Yearbook, and any place that a student is required to login. IDEA Special Education Documents (IEP, Evaluation Reports and Notices), Section 504 Service Agreements, and Student Medical Plans as well as student discipline and incident reports will be written in the name and gender corresponding with the student's preferred information.

I understand that legal name and birth gender will be reflected in documents including, but not limited to, all records and documents relating to state and federal reporting (PIMS, PASecure ID, and assessment labels-Keystone, PSSA, ACCESS, etc.). Other documents, including, but not limited to, truancy, criminal charges, or other documentation required to be filed with the court must be filed in the student's legal name and gender assigned at birth. IDEA Special Education Documents (IEP, Evaluation Reports and Notices), Section 504 Service Agreements, and Student Medical Plans as well as student discipline and incident reports will be written in the student's legal name and gender assigned at birth. Please note that for school athletic purposes, the PIAA requires reporting and public (website) posting of all students' assigned gender at birth. In situations where school district staff or administrators are required by law to use or report a transgender student's legal name and birth gender, the school district will implement practices necessary to avoid the inadvertent disclosure of such information. For example, the school district will make reasonable efforts to ensure that test proctors address the student appropriately during examinations, despite information listed on the state assessment label.

Octorara Area School District

Guidelines for Supporting Transgender & Gender Non-Binary Students



Parent/Guardian Signature: _____ **Date:** _____

Student Signature: _____ **Date:** _____

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2022-2023**

Cash Balance as of August 31, 2022 **\$ 8,072,078.79**

Receipts Deposited:

Revenue - (Tax Receipts, State Transfers)	\$ 7,851,006.82	
Other Receipts - (Retiree Medical Payments, Misc.)	48,940.51	
Checking Account Interest	1,061.80	
Accounts Receivable	22,419.76	
Transfer in from Investments	0.00	<u>7,923,428.89</u>

Total Available **\$ 15,995,507.68**

Disbursements:

Net Payroll	\$ 1,079,288.33	
Accounts Payable	5,370,806.95	
Transfer to Investments	7,000,000.00	<u>13,450,095.28</u>

General Fund Cash as of September 30, 2022 **\$ 2,545,412.40**

Investments Outstanding

Beginning Balance PSDLAF Investment Account	\$ 8,215,187.77
Beginning Balance Fulton Money Market	16,395,943.87
Earnings on PSDLAF Investment Account	13,993.06
Earnings on Fulton Money Market	5,628.70
Net Transfers	7,000,000.00

Total General Fund Cash and Investments as of September 30, 2022 **\$ 34,176,165.80**

For the October 17, 2022 Regular Board Meeting

**OCTORARA AREA SCHOOL DISTRICT
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending September 30, 2022

GENERAL FUND

Checking	\$	2,545,412.40	0.01%	Fulton
Investment		8,229,180.83	2.98%	PSDLAF (MAX)
Investment		23,401,572.57	0.34%	Fulton Money Market
		<u>\$ 34,176,165.80</u>		

OTHER CASH & INVESTMENTS

Activity	\$	155,959.93	0.06%	Checking
Cafeteria		29,106.45	0.01%	Checking
Capital Projects		5,335,816.56	1.13%	PSDMAX
Capital Reserve		549,672.15	1.13%	PSDLAF
Payroll		22,874.41	0.07%	Checking
		<u>\$ 6,093,429.50</u>		

Total General Fund Cash and Investments as of September 30, 2022

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 09/30/2022

Funding Source:

Account Description	Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY					
100 PERSONNEL SERV-SALARIES	12,182,421.00	0.00	1,437,728.94	10,744,692.06	11.64
200 PERSONNEL EMPL BENEFITS	7,624,289.50	0.00	624,252.30	7,000,037.20	8.19
300 PURCHASED PROF & TECH	168,022.00	148,181.40	19,839.87	0.73	100.00
400 PURCHASED PROPERTY SVC	77,400.00	13,594.44	6,890.91	56,914.65	26.47
500 OTHER PURCHASED SERVICE	2,535,289.00	1,473,438.50	713,824.37	348,026.13	86.27
600 SUPPLIES	278,879.00	47,453.76	49,304.63	182,120.61	34.70
700 PROPERTY	6,200.00	0.00	0.00	6,200.00	0.00
800 OTHER OBJECTS	411.00	0.00	682.40	(271.40)	166.03
Totals for 1100s	22,872,911.50	1,682,668.10	2,852,523.42	18,337,719.98	19.83
1200 SPEC PROG ELEMEN/SECOND					
100 PERSONNEL SERV-SALARIES	2,355,850.00	0.00	269,816.41	2,086,033.59	11.45
200 PERSONNEL EMPL BENEFITS	1,525,434.00	0.00	115,563.58	1,409,870.42	7.58
300 PURCHASED PROF & TECH	4,388,535.00	0.00	232,282.22	4,162,351.78	5.29
400 PURCHASED PROPERTY SVC	14,561.00	5,005.00	9,555.68	0.32	100.00
500 OTHER PURCHASED SERVICE	1,625,690.00	853,988.77	609,662.12	162,039.11	90.03
600 SUPPLIES	96,035.00	146.71	17,353.67	78,534.62	18.22
700 PROPERTY	21,424.00	0.00	0.00	21,424.00	0.00
800 OTHER OBJECTS	3,427.00	0.00	0.00	3,427.00	0.00
Totals for 1200s	10,030,956.00	859,140.48	1,254,233.68	7,917,581.84	21.07
1300 VOCATIONAL EDUCATION					
100 PERSONNEL SERV-SALARIES	733,772.00	0.00	106,539.73	627,232.27	14.52
200 PERSONNEL EMPL BENEFITS	521,993.50	0.00	45,271.33	476,722.17	8.67
300 PURCHASED PROF & TECH	210,250.00	0.00	0.00	210,250.00	0.00
400 PURCHASED PROPERTY SVC	38,000.00	0.00	0.00	38,000.00	0.00
500 OTHER PURCHASED SERVICE	884,408.00	250.00	217,797.58	666,360.42	24.65
600 SUPPLIES	109,412.00	19,990.77	6,187.97	83,233.26	23.93
700 PROPERTY	41,500.00	0.00	0.00	41,500.00	0.00
800 OTHER OBJECTS	8,650.00	0.00	2,306.75	6,343.25	26.67

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 09/30/2022

Funding Source:

Totals for 1300s	2,547,985.50	20,240.77	378,103.36	2,149,641.37	15.63
1400 OTHER INSTRUCTION PROG					
100 PERSONNEL SERV-SALARIES	335,805.00	0.00	197,693.29	138,111.71	58.87
200 PERSONNEL EMPL BENEFITS	217,571.00	0.00	72,015.91	145,555.09	33.10
300 PURCHASED PROF & TECH	10,712.00	0.00	0.00	10,712.00	0.00
500 OTHER PURCHASED SERVICE	281,428.00	0.00	44,433.04	236,994.96	15.79
600 SUPPLIES	2,000.00	0.00	5,287.16	(3,287.16)	264.36
Totals for 1400s	847,516.00	0.00	319,429.40	528,086.60	37.69
2100 SUPPORT SERV-PUPIL PERS					
100 PERSONNEL SERV-SALARIES	906,340.00	0.00	99,363.93	806,976.07	10.96
200 PERSONNEL EMPL BENEFITS	517,706.00	0.00	42,792.92	474,913.08	8.27
300 PURCHASED PROF & TECH	44,452.00	0.00	0.00	44,452.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	23,059.35	(23,059.35)	0.00
500 OTHER PURCHASED SERVICE	2,925.00	0.00	279.63	2,645.37	9.56
600 SUPPLIES	19,011.00	479.99	529.13	18,001.88	5.31
800 OTHER OBJECTS	1,093.00	0.00	0.00	1,093.00	0.00
Totals for 2100s	1,491,527.00	479.99	166,024.96	1,325,022.05	11.16
2200 SUPPORT SERVICES-INSTRU					
100 PERSONNEL SERV-SALARIES	665,062.00	0.00	132,597.47	532,464.53	19.94
200 PERSONNEL EMPL BENEFITS	561,961.00	0.00	76,257.24	485,703.76	13.57
300 PURCHASED PROF & TECH	0.00	0.00	7,025.00	(7,025.00)	0.00
500 OTHER PURCHASED SERVICE	2,100.00	500.00	297.78	1,302.22	37.99
600 SUPPLIES	245,620.00	93,767.39	144,710.59	7,142.02	97.09
700 PROPERTY	300.00	0.00	250.00	50.00	83.33
800 OTHER OBJECTS	1,000.00	0.00	3,774.73	(2,774.73)	377.47
Totals for 2200s	1,476,043.00	94,267.39	364,912.81	1,016,862.80	31.11
2300 SUPPORT SERVICES-ADMIN					
100 PERSONNEL SERV-SALARIES	1,569,726.00	0.00	387,592.03	1,182,133.97	24.69
200 PERSONNEL EMPL BENEFITS	1,066,431.00	0.00	158,554.89	907,876.11	14.87
300 PURCHASED PROF & TECH	187,775.00	0.00	11,689.53	176,085.47	6.23

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 09/30/2022

Funding Source:

400 PURCHASED PROPERTY SVC	7,800.00	3,003.77	546.14	4,250.09	45.51
500 OTHER PURCHASED SERVICE	106,841.00	0.00	7,421.56	99,419.44	6.95
600 SUPPLIES	55,900.00	384.24	4,561.95	50,953.81	8.85
700 PROPERTY	2,000.00	0.00	1,000.00	1,000.00	50.00
800 OTHER OBJECTS	41,070.00	4,169.20	30,221.95	6,678.85	83.74
Totals for 2300s	3,037,543.00	7,557.21	601,588.05	2,428,397.74	20.05
2400 SUPP SVC-PUBLIC HEALTH					
100 PERSONNEL SERV-SALARIES	315,328.00	0.00	53,216.93	262,111.07	16.88
200 PERSONNEL EMPL BENEFITS	261,895.00	0.00	20,604.16	241,290.84	7.87
300 PURCHASED PROF & TECH	13,000.00	0.00	2,686.00	10,314.00	20.66
400 PURCHASED PROPERTY SVC	635.00	0.00	0.00	635.00	0.00
500 OTHER PURCHASED SERVICE	200.00	0.00	0.00	200.00	0.00
600 SUPPLIES	9,621.00	1,832.91	1,870.87	5,917.22	38.50
800 OTHER OBJECTS	435.00	99.00	0.00	336.00	22.76
Totals for 2400s	601,114.00	1,931.91	78,377.96	520,804.13	13.36
2500 SUPP SERVICES-BUSINESS					
100 PERSONNEL SERV-SALARIES	464,101.00	0.00	91,261.06	372,839.94	19.66
200 PERSONNEL EMPL BENEFITS	205,529.00	0.00	37,383.31	168,145.69	18.19
300 PURCHASED PROF & TECH	33,000.00	0.00	7,725.00	25,275.00	23.41
400 PURCHASED PROPERTY SVC	6,000.00	0.00	0.00	6,000.00	0.00
500 OTHER PURCHASED SERVICE	14,600.00	7,500.00	27.37	7,072.63	51.56
600 SUPPLIES	15,900.00	6,357.27	1,394.44	8,148.29	48.75
700 PROPERTY	2,000.00	0.00	0.00	2,000.00	0.00
800 OTHER OBJECTS	3,000.00	0.00	1,002.90	1,997.10	33.43
Totals for 2500s	744,130.00	13,857.27	138,794.08	591,478.65	20.51
2600 OP/MAINT PLANT SVCS					
100 PERSONNEL SERV-SALARIES	516,901.00	0.00	122,028.27	394,872.73	23.61
200 PERSONNEL EMPL BENEFITS	317,809.00	0.00	52,363.90	265,445.10	16.48
300 PURCHASED PROF & TECH	1,058,091.00	697,040.79	230,432.34	130,617.87	87.66
400 PURCHASED PROPERTY SVC	465,268.00	228,573.62	173,425.23	63,269.15	86.40

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 09/30/2022

Funding Source:

500 OTHER PURCHASED SERVICE	210,856.00	0.00	210,769.76	86.24	99.96
600 SUPPLIES	737,290.00	143,490.03	123,837.96	469,962.01	36.26
700 PROPERTY	44,790.00	886.18	11,596.00	32,307.82	27.87
800 OTHER OBJECTS	1,000.00	0.00	243.98	756.02	24.40
Totals for 2600s	3,352,005.00	1,069,990.62	924,697.44	1,357,316.94	59.51
2700 STUDENT TRANSP SERVICES					
300 PURCHASED PROF & TECH	59,440.00	49,532.63	9,906.66	0.71	100.00
400 PURCHASED PROPERTY SVC	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	3,202,416.00	2,515,618.00	327,259.00	359,539.00	88.77
600 SUPPLIES	144,000.00	116,762.06	13,597.94	13,640.00	90.53
Totals for 2700s	3,407,856.00	2,681,912.69	350,763.60	375,179.71	88.99
2800 SUPPORT SVCS-CENTRAL					
100 PERSONNEL SERV-SALARIES	303,668.00	0.00	101,580.21	202,087.79	33.45
200 PERSONNEL EMPL BENEFITS	249,172.00	0.00	41,476.98	207,695.02	16.65
300 PURCHASED PROF & TECH	5,000.00	0.00	0.00	5,000.00	0.00
500 OTHER PURCHASED SERVICE	44,000.00	0.00	2,285.25	41,714.75	5.19
600 SUPPLIES	291,000.00	7,514.51	164,407.65	119,077.84	59.08
700 PROPERTY	382,500.00	90,079.55	134,717.74	157,702.71	58.77
800 OTHER OBJECTS	400.00	0.00	463.33	(63.33)	115.83
Totals for 2800s	1,275,740.00	97,594.06	444,931.16	733,214.78	42.53
2900 OTHER SUPPORT SERVICES					
500 OTHER PURCHASED SERVICE	17,000.00	0.00	0.00	17,000.00	0.00
Totals for 2900s	17,000.00	0.00	0.00	17,000.00	0.00
3200 STUDENT ACTIVITIES					
100 PERSONNEL SERV-SALARIES	562,636.00	0.00	82,122.50	480,513.50	14.60
200 PERSONNEL EMPL BENEFITS	293,961.00	0.00	33,037.26	260,923.74	11.24
300 PURCHASED PROF & TECH	115,961.00	0.00	13,399.81	102,561.19	11.56
400 PURCHASED PROPERTY SVC	6,000.00	0.00	0.00	6,000.00	0.00
500 OTHER PURCHASED SERVICE	56,955.00	0.00	7,603.00	49,352.00	13.35
600 SUPPLIES	97,502.00	2,836.50	21,027.97	73,637.53	24.48

BOARD SUMMARY
Fund: 10 - 10 GENERAL FUND Encumbrances Included
As of: 09/30/2022

Funding Source:

700 PROPERTY	14,300.00	0.00	0.00	0.00	14,300.00	0.00
800 OTHER OBJECTS	18,750.00	0.00	5,631.89		13,118.11	30.04
Totals for 3200s	1,166,065.00	2,836.50	162,822.43		1,000,406.07	14.21
3300 COMMUNITY SERVICES						
500 OTHER PURCHASED SERVICE	80,000.00	0.00	0.00		80,000.00	0.00
Totals for 3300s	80,000.00	0.00	0.00		80,000.00	0.00
5100 OTHER EXPEND & FINANCE						
800 OTHER OBJECTS	1,654,400.00	0.00	0.00		1,654,400.00	0.00
900 OTHER USES OF FUNDS	4,115,000.00	0.00	0.00		4,115,000.00	0.00
Totals for 5100s	5,769,400.00	0.00	0.00		5,769,400.00	0.00
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	10,000.00	0.00	0.00		10,000.00	0.00
Totals for 5200s	10,000.00	0.00	0.00		10,000.00	0.00
5800 SUSPENSE ACCOUNT						
200 PERSONNEL EMPL BENEFITS	0.00	7,435.89	572,951.83		(580,387.72)	0.00
300 PURCHASED PROF & TECH	0.00	6,216.90	2,760.00		(8,976.90)	0.00
Totals for 5800s	0.00	13,652.79	575,711.83		(589,364.62)	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	900,000.00	0.00	0.00		900,000.00	0.00
Totals for 5900s	900,000.00	0.00	0.00		900,000.00	0.00
Expenditure Totals	59,627,792.00	6,546,129.78	8,612,914.18		44,468,748.04	25.42
6100 TAXES LEVIED BY THE LEA						
000 NON-CATEGORICAL	(38,158,328.00)	0.00	(23,041,445.74)		(15,116,882.26)	60.38
Totals for 6100s	(38,158,328.00)	0.00	(23,041,445.74)		(15,116,882.26)	60.38
6200 DISC TAKEN ON TAXES						
000 NON-CATEGORICAL	0.00	0.00	429,357.31		(429,357.31)	0.00
Totals for 6200s	0.00	0.00	429,357.31		(429,357.31)	0.00
6300 PENALTIES & INTEREST						
000 NON-CATEGORICAL	0.00	0.00	(8,911.15)		8,911.15	0.00
Totals for 6300s	0.00	0.00	(8,911.15)		8,911.15	0.00

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 09/30/2022

Funding Source:

6400 DELINQUENCIES TAXES LEV

000 NON-CATEGORICAL

Totals for 6400s

6500 EARNINGS ON INVESTMENTS

000 NON-CATEGORICAL

Totals for 6500s

6700 REV FROM STUDENT ACT

000 NON-CATEGORICAL

Totals for 6700s

6800 REV FROM INTERMEDIATE

000 NON-CATEGORICAL

Totals for 6800s

6900 OTHER REV FROM LOCAL

000 NON-CATEGORICAL

Totals for 6900s

7100 BASIC INSTRUCT & OPER

000 NON-CATEGORICAL

Totals for 7100s

7200 SUBSIDIES SPECIAL ED

000 NON-CATEGORICAL

Totals for 7200s

7300 SUBSIDIES NON-ED PGMS

000 NON-CATEGORICAL

Totals for 7300s

7500 EXTRA GRANTS

000 NON-CATEGORICAL

Totals for 7500s

7800 SUBSIDIES ST PAID BENE

000 NON-CATEGORICAL

Totals for 7800s

(554,352.00)	0.00	(40,994.57)	(513,357.43)	7.40
(554,352.00)	0.00	(40,994.57)	(513,357.43)	7.40
(50,000.00)	0.00	(8,254.05)	(41,745.95)	16.51
(50,000.00)	0.00	(8,254.05)	(41,745.95)	16.51
(25,000.00)	0.00	(6,100.00)	(18,900.00)	24.40
(25,000.00)	0.00	(6,100.00)	(18,900.00)	24.40
(363,600.00)	0.00	(48,639.77)	(314,960.23)	13.38
(363,600.00)	0.00	(48,639.77)	(314,960.23)	13.38
(713,120.00)	0.00	(49,385.32)	(663,734.68)	6.93
(713,120.00)	0.00	(49,385.32)	(663,734.68)	6.93
(6,757,213.00)	0.00	0.00	(6,757,213.00)	0.00
(6,757,213.00)	0.00	0.00	(6,757,213.00)	0.00
(1,623,293.00)	0.00	(145,919.30)	(1,477,373.70)	8.99
(1,623,293.00)	0.00	(145,919.30)	(1,477,373.70)	8.99
(3,229,612.00)	0.00	(95.82)	(3,229,516.18)	0.00
(3,229,612.00)	0.00	(95.82)	(3,229,516.18)	0.00
(318,487.00)	0.00	0.00	(318,487.00)	0.00
(318,487.00)	0.00	0.00	(318,487.00)	0.00
(4,471,728.00)	0.00	0.00	(4,471,728.00)	0.00
(4,471,728.00)	0.00	0.00	(4,471,728.00)	0.00

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 09/30/2022

Funding Source:

8500 RESTRICT GRANTS-IN-AID

000 NON-CATEGORICAL

Totals for 8500s

8700 GRANTS - ESSER

000 NON-CATEGORICAL

Totals for 8700s

8800 MED ASSIST REIMBURSE

000 NON-CATEGORICAL

Totals for 8800s

9400 SALE OF FIXED ASSETS

000 NON-CATEGORICAL

Totals for 9400s

Revenue Totals

Fund 10 Totals

Total Expenditure

Total Other Expenditure

Total Revenue

Total Other Revenue

(941,410.00)	0.00	0.00	(941,410.00)	0.00
(941,410.00)	0.00	0.00	(941,410.00)	0.00
(1,390,163.00)	0.00	0.00	(1,390,163.00)	0.00
(1,390,163.00)	0.00	0.00	(1,390,163.00)	0.00
(50,400.00)	0.00	0.00	(50,400.00)	0.00
(50,400.00)	0.00	0.00	(50,400.00)	0.00
0.00	0.00	(500.00)	500.00	0.00
0.00	0.00	(500.00)	500.00	0.00
(58,646,706.00)	0.00	(22,920,888.41)	(35,725,817.59)	39.08
52,948,392.00	6,532,476.99	8,037,202.35	38,378,712.66	27.52
6,679,400.00	13,652.79	575,711.83	6,090,035.38	8.82
(58,646,706.00)	0.00	(22,920,388.41)	(35,726,317.59)	39.08
0.00	0.00	(500.00)	500.00	0.00

OCTOBER 2022

LIST OF BILLS FOR APPROVAL

<u>FUND</u>		<u>AMOUNT</u>	
General Fund		\$	3,365,535.64
Cafeteria Fund		\$	35,763.70
Capital Projects		\$	336,814.59
Capital Reserve		\$	206,461.66
		<hr/>	
		\$	3,944,575.59

Budget		YTD Exp	%
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Fund 10	\$ 59,627,792.00	\$ 8,612,914.18	14.44%

General Fund
October 17, 2022

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
190582	09/14/2022	CARDMEMBER SERVICES	VARIOUS - SEE ATTACHED	\$ 10,097.66
190583	09/16/2022	AMERIHEALTH INC	HSA ACCOUNT FEES	\$ 6.90
190584	09/16/2022	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$ 8,177.01
190585	09/16/2022	BRIAN LONDON	PIAA OFFICIALS - FOOTBALL	\$ 78.00
190586	09/16/2022	BRIAN PARISAN	PIAA OFFICIALS - BOYS SOCCER	\$ 216.00
190587	09/16/2022	CARLA GIOVANETTI	PSYCHOLOGY SERVICES	\$ 4,800.00
190588	09/16/2022	CRAIG LOWRY	PIAA OFFICIALS - GIRLS SOCCER	\$ 90.00
190589	09/16/2022	DAVE KMIECIK	PIAA OFFICIALS - JH FOOTBALL	\$ 78.00
190590	09/16/2022	DISTEFANO LANDSCAPE SERVICES	CCIU MULCH BID	\$ 5,625.00
190591	09/16/2022	DONNA UNDERWOOD	PIAA OFFICIALS - GIRLS SOCCER	\$ 158.00
190592	09/16/2022	DONALD WAGNER	PIAA OFFICIALS - BOYS SOCCER	\$ 74.00
190593	09/16/2022	DWAYNE KIEFFER	PIAA OFFICIALS - VOLLEYBALL	\$ 140.00
190594	09/16/2022	EPLUS TECHNOLOGY INC	TEC SUPPLIES	\$ 12,170.00
190595	09/16/2022	FAITHFUL TRANSPORT	TRANSPORTATION	\$ 6,872.02
190596	09/16/2022	FERGUSON ENTERPRISES INC #501	OPER/MAINT-SUPPLIES	\$ 3,602.21
190597	09/16/2022	FOUNDATIONS BEHAVIORAL HEALTH	TUITION	\$ 726.00
190598	09/16/2022	HIGH NOON BOOKS	BOOKS	\$ 2,178.00
190599	09/16/2022	JEFF PIERCE	PIAA OFFICIALS - JH FOOTBALL	\$ 78.00
190600	09/16/2022	JOHN SHEPTOCK	PIAA OFFICIALS - FOOTBALL	\$ 78.00
190601	09/16/2022	JUSTINA ROTH	PIAA OFFICIALS - X-COUNTRY	\$ 72.00
190602	09/16/2022	KADES MARGOLIS CORPORATION	OTHER EMPLOYE BENEFITS	\$ 14,955.96
190603	09/16/2022	KRISTINE KRISTMAN JARRETT	PSYCHOLOGY SERVICES	\$ 2,400.00
190604	09/16/2022	MADISON HANDWERGER	PIAA OFFICIALS - FIELD HOCKEY	\$ 102.00
190605	09/16/2022	MAX KINDERWATER	PIAA OFFICIALS - GIRLS SOCCER	\$ 254.00
190606	09/16/2022	MICHAEL PEROZICH	PIAA OFFICIALS - JH FOOTBALL	\$ 78.00
190607	09/16/2022	MICHAEL WEILER	PIAA OFFICIALS - JH GIRLS SOCC	\$ 192.00
190608	09/16/2022	MITCHEL POET	PIAA OFFICIALS - GIRLS SOCCER	\$ 90.00
190609	09/16/2022	MOCASSIN RUN GOLF CLUB	GENERAL SUPPLIES	\$ 321.70
190610	09/16/2022	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$ 4,438.66
190611	09/16/2022	PA RESTAURANT & LODGING ASSOC	DUES/FEES	\$ 234.00
190612	09/16/2022	PARTY PROS EAST COAST	HOMECOMING SUPPLIES	\$ 1,000.00
190613	09/16/2022	PASPA	DUES/FEES	\$ 225.00
190614	09/16/2022	RED8 LLC	TECH EQUIPMENT	\$ 24,875.00
190615	09/16/2022	RIC SEE	PIAA OFFICIALS - JH GIRLS SOCC	\$ 220.00
190616	09/16/2022	RIDDELL/ALL AMERICAN	GENERAL SUPPLIES	\$ 625.00
190617	09/16/2022	SCHOOL NURSE SUPPLY	HEALTH OFFICE SUPPLIES	\$ 379.69
190618	09/16/2022	SHANE ANTON	PIAA OFFICIALS - BOYS SOCCER	\$ 102.00
190619	09/16/2022	STEVEN JACOBS	PIAA OFFICIALS - GIRLS SOCCER	\$ 164.00
190623	09/16/2022	THOMAS CUSTOM BUILDERS INC	REPAIRS & MAINT - OHS EQUIP	\$ 388.00

**General Fund
October 17, 2022**

190624	09/16/2022	THOEDORE ZELLERS	PIAA OFFICIALS - X-COUNTRY	\$	72.00
190625	09/16/2022	TIMOTHY SUMNER	PIAA OFFICIALS - JH FOOTBALL	\$	78.00
190626	09/16/2022	TIM WATSON	PIAA OFFICIALS - FOOTBALL	\$	78.00
190627	09/16/2022	T P TRAILERS INC	OPER/MAINT - EQUIP RENTAL	\$	335.00
190628	09/16/2022	VENINI ALISON	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
190629	09/16/2022	VERIZON WIRELESS	OPER/MAINT-TRANS/TELE SERVICE	\$	2,941.47
190630	09/16/2022	WAYNE DESWERT SR	PIAA OFFICIALS - JH GIRLS SOCC	\$	68.00
190631	09/16/2022	WENDY HESS	PIAA OFFICIALS - FIELD HOCKEY	\$	101.00
190632	09/16/2022	STEVE RISK	PIAA OFFICIALS - FOOTBALL	\$	78.00
190633	09/16/2022	STEVEN WALKER	PIAA OFFICIALS - GIRLS SOCCER	\$	142.00
190634	09/16/2022	STEVEN WISSLER	PIAA OFFICIALS - BOYS SOCCER	\$	90.00
190638	09/23/2022	ADAM KRASSEN	PIAA OFFICIALS - GIRLS SOCCER	\$	254.00
190639	09/23/2022	AGORA CYBER CHARTER SCHOOL	CHARTER SCHOOL TUITION	\$	11,776.14
190640	09/23/2022	AIRGAS USA LLC	GENERAL SUPPLIES	\$	30.25
190641	09/23/2022	ALAN KOFROTH	PIAA OFFICIALS - VOLLEYBALL	\$	362.00
190642	09/23/2022	ALERT SERVICES INC	ATHLETIC EQUIP	\$	1,035.00
190643	09/23/2022	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	440.74
190644	09/23/2022	AVON GROVE CHARTER SCHOOL	CHARTER SCHOOL TUITION 2022-23 REC	\$	181,310.61
190645	09/23/2022	AVON GROVE CHARTER SCHOOL	CHARTER SCHOOL TUITION	\$	782,531.02
190646	09/23/2022	CINTAS	OPER/MAINT-SUPPLIES	\$	333.75
190647	09/23/2022	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL TUITION	\$	87,884.88
190648	09/23/2022	DAVID WILSON	PIAA OFFICIALS - GIRLS SOCCER	\$	233.00
190649	09/23/2022	DEB SHEPPS	PIAA OFFICIALS - FIELD HOCKEY	\$	88.00
190650	09/23/2022	SCHOOL SPECIALTY LLC	5TH GRADE SCIENCE SUPPLIES	\$	51.04
190651	09/23/2022	DONNA UNDERWOOD	PIAA OFFICIALS - GIRLS SOCCER	\$	254.00
190652	09/23/2022	FAIRVIEW GOLF COURSE	DUES/FEES	\$	105.00
190653	09/23/2022	FOLLETT CONTENT SOLUTIONS LLC	BOOKS & PERIODICALS - INTERM	\$	1,722.44
190654	09/23/2022	GBC	PLC EQUIP	\$	2,612.42
190655	09/23/2022	G A VIETRI INC	OPER/MAINT - REPAIR	\$	436.80
190656	09/23/2022	INSIGHT PA CYBER CHARTER SCHOOL	CHARTER SCHOOL TUITION	\$	3,925.38
190657	09/23/2022	JAMES DOORCHECK INC	REPAIRS & MAINT - BLDGS	\$	1,702.00
190658	09/23/2022	JESSE LOPEZ	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190659	09/23/2022	JOHN MCCLURE	PIAA OFFICIALS - VOLLEYBALL	\$	140.00
190660	09/23/2022	JOHN SCHOBBER	PIAA OFFICIALS - GIRLS SOCCER	\$	90.00
190661	09/23/2022	LUKE WILSON	PIAA OFFICIALS - GIRLS SOCCER	\$	335.00
190662	09/23/2022	M&B ENVIRONMENTAL INC	SERVICE & SUPPLIES	\$	4,273.17
190663	09/23/2022	MARKS PLUMBING PARTS	PLUMBING SUPPLIES	\$	1,307.32
190664	09/23/2022	MCGINNIS RACHEL	DUES/FEES - X-COUNTRY	\$	95.00
190665	09/23/2022	MICHAEL WEILER	PIAA OFFICIALS - GIRLS SOCCER	\$	90.00
190666	09/23/2022	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	816.11

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190667	09/23/2022	JOHN DEERE FINANCIAL	GENERAL SUPPLIES	\$	182.47
190668	09/23/2022	PENNSYLVANIA CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$	3,925.38
190669	09/23/2022	PAGE EXCAVATING COMPANY	PARKING LOT HYDRANT	\$	2,315.00
190670	09/23/2022	PETER WALTON	PIAA OFFICIALS - VOLLEYBALL	\$	140.00
190671	09/23/2022	PLATINUM EDUCATIONAL GROUP	CTE PURCHASED SERVICE	\$	1,264.00
190672	09/23/2022	PRESSLEY RIDGE	RESIDENTIAL/EDUCATIONAL AIDE SERVICES	\$	2,016.00
190673	09/23/2022	QUILL LLC	GENERAL SUPPLIES	\$	24.71
190674	09/23/2022	REACH CYBER CHARTER SCHOOL	CHARTER SCHOOL TUITION	\$	33,303.42
190675	09/23/2022	STEVEN JACOBS	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190676	09/23/2022	STEVEN WALKER	PIAA OFFICIALS - FOOTBALL	\$	90.00
190677	09/23/2022	JOHN DEERE FINANCIAL	OPER/MAINT-SUPPLIES	\$	333.89
190678	09/23/2022	THOMAS BENNETT	PIAA OFFICIALS - GIRLS SOCCER	\$	102.00
190679	09/23/2022	TK ELEVATOR CORPORATION	OPER/MAINT SVCIES	\$	3,042.10
190680	09/23/2022	TODD REITNOUER	PIAA OFFICIALS - FIELD HOCKEY	\$	88.00
190681	09/23/2022	UNITED ARTS EDUCATION	GENERAL SUPPLIES	\$	17.41
190682	09/23/2022	VICKI ZURBRICK	PIAA OFFICIALS - FIELD HOCKEY	\$	88.00
190683	09/23/2022	WAYNE GOODMAN	TUITION TO APS/PRRI-SEC	\$	90.00
190684	09/23/2022	WENDY HESS	PIAA OFFICIALS - FIELD HOCKEY	\$	88.00
190685	09/23/2022	WESTERN PEST SERVICES	PEST CONTROL	\$	431.00
190686	09/23/2022	XEROX CORPORATION	RENTAL	\$	273.07
190687	09/30/2022	ADAM KRASSEN	PIAA OFFICIALS - BOYS SOCCER	\$	232.00
190688	09/30/2022	ADELPHOI KETTERER CHARTER SCH	TUITION	\$	586.56
190689	09/30/2022	BRIAN LONDON	PIAA OFFICIALS - FOOTBALL	\$	88.00
190690	09/30/2022	CARLY AND ADAM LLC	DUES/FEES	\$	144.00
190691	09/30/2022	CHARLES GRIMASUCKAS	PIAA OFFICIALS - FOOTBALL	\$	78.00
190692	09/30/2022	CINDY KRUSE CONSULTING LLC	TITLE II WORKSHOPS	\$	5,600.00
190693	09/30/2022	CLASSLINK INC	TEC SUPPLIES	\$	8,510.60
190694	09/30/2022	DAN MENTZER	PIAA OFFICIALS - FOOTBALL	\$	88.00
190695	09/30/2022	DEB SHEPPS	PIAA OFFICIALS - FIELD HOCKEY	\$	101.00
190696	09/30/2022	DEVEREUX FOUNDATION	MENTAL HEALTH SERVICES	\$	4,959.35
190697	09/30/2022	DONNA UNDERWOOD	PIAA OFFICIALS - GIRLS SOCCER	\$	68.00
190698	09/30/2022	DUTCH -WAY FARM MARKET INC	GENERAL SUPPLIES	\$	228.90
190699	09/30/2022	FOLLETT SCHOOL SOLUTIONS	BOOKS	\$	3,965.40
190700	09/30/2022	HCSG CAMPUS SERVICE GROUP	CUSTODIAL SERVICES	\$	189,416.25
190701	09/30/2022	JIM BAKER	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190702	09/30/2022	JIM BRESAW	PIAA OFFICIALS - FOOTBALL	\$	88.00
190703	09/30/2022	KADES MARGOLIS CORPORATION	CBIZ Fees	\$	7.00
190704	09/30/2022	LANCASTER GENERAL MEDICAL GR	MEDICAL SERVS - PHYS STU/EMP	\$	2,654.00
190705	09/30/2022	LUCAS THOMPSON	GENERAL SUPPLIES	\$	60.00
190706	09/30/2022	MARLIN MCGALLICHER	PIAA OFFICIALS - FOOTBALL	\$	166.00

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190707	09/30/2022	NATIONAL ART & SCHOOL SUPPLY	GENERAL SUPPLIES	\$	239.80
190708	09/30/2022	NCS PEARSON	PSYCH SUPPLIES	\$	1,496.25
190709	09/30/2022	NULLS TOWING INC	OPER/MAINT- DIST VEHICLE SUP	\$	315.00
190710	09/30/2022	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	4,004.21
190711	09/30/2022	PENNSYLVANIA FFA ASSOCIATION	DUES/FEES	\$	714.50
190712	09/30/2022	PASA	PASA SUMMIT	\$	109.00
190713	09/30/2022	PAXTON/PATTERSON	GENERAL SUPPLIES	\$	976.44
190714	09/30/2022	REALLY GREAT READING	GENERAL SUPPLIES	\$	112.00
190715	09/30/2022	REPUBLIC SERVICES #319	WASTE DISPOSAL / RECYCLING	\$	5,035.60
190716	09/30/2022	SHANE ANTON	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190717	09/30/2022	STEVE ILGENFRITZ	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190718	09/30/2022	TIM WATSON	PIAA OFFICIALS - FOOTBALL	\$	78.00
190719	09/30/2022	T P TRAILERS INC	OPER/MAINT - EQUIP RENTAL	\$	335.00
190720	09/30/2022	VIRTUAL ENTERPRISES INTER	GENERAL SUPPLIES	\$	3,000.00
190721	09/30/2022	WAYNE HOFFMAN	PIAA OFFICIALS - FOOTBALL	\$	78.00
190722	09/30/2022	XEROX CORPORATION	PRINTING	\$	2,569.51
190727	10/07/2022	ADAM KRASSEN	PIAA OFFICIALS - BOYS SOCCER	\$	176.00
190728	10/07/2022	ALEN SECURITY	TECH SVRS-REPAIRS/MAINT	\$	629.00
190729	10/07/2022	AMPLIFY EDUCATION INC	TECH FEES C&I	\$	1,017.00
190730	10/07/2022	ATLANTIC TRACTOR LLC	SERVICE / PARTS	\$	890.78
190731	10/07/2022	BLICK ART MATERIALS	ART SUPPLIES	\$	463.81
190732	10/07/2022	TREASURER OF CHESTER COUNTY	ANNUAL BUILDING INSPECTION	\$	1,250.00
190733	10/07/2022	CRAIG LOWRY	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190734	10/07/2022	CURRICULUM ASSOCIATES	GENERAL SUPPLIES	\$	111.99
190735	10/07/2022	DAVID SIMPSON	PIAA OFFICIALS - GIRLS SOCCER	\$	164.00
190736	10/07/2022	DENNEY ELECTRIC SUPPLY	OPER/MAINT - SUPPLIES	\$	23.02
190737	10/07/2022	DOUGLAS RHOADES	PIAA OFFICIALS - FOOTBALL	\$	102.00
190738	10/07/2022	ED HALDEMAN	PIAA OFFICIALS - VOLLEYBALL	\$	200.00
190739	10/07/2022	EDWARD SCHWARTZ	PIAA OFFICIALS - BOYS SOCCER	\$	164.00
190740	10/07/2022	FAITHFUL TRANSPORT	TRANSPORTATION	\$	11,362.19
190741	10/07/2022	FOLLETT CONTENT SOLUTIONS LLC	BOOKS & PERIODICALS - INTERM	\$	2,042.93
190742	10/07/2022	HILLYARD / DELAWARE VALLEY	CUSTODIAL SUPPLIES	\$	5,387.76
190743	10/07/2022	JAMES DOORCHECK INC	REPAIRS & MAINT - OIS EQUIP	\$	1,576.00
190744	10/07/2022	JEFF PIERCE	PIAA OFFICIALS - FOOTBALL	\$	102.00
190745	10/07/2022	JIM BRESAW	PIAA OFFICIALS - FOOTBALL	\$	102.00
190746	10/07/2022	JOHN SHEPTOCK	PIAA OFFICIALS - FOOTBALL	\$	102.00
190747	10/07/2022	JONATHAN DAMON	PIAA OFFICIALS - GIRLS SOCCER	\$	102.00
190748	10/07/2022	JUSTINA ROTH	PIAA OFFICIALS - X-COUNTRY	\$	72.00
190749	10/07/2022	LANCASTER AWARD & APPAREL	HOF AWARDS	\$	165.00
190750	10/07/2022	LANCASTER MENNONITE SCHOOL	DUES/FEES	\$	105.00

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190751	10/07/2022	LEARNWELL SERVICES	HOSPITAL TUTORING	\$	207.50
190752	10/07/2022	LISA GRIEST	PROF ED SERVICES	\$	6,833.88
190753	10/07/2022	MACGILL NURSE SUPPLIES	NURSE SUPPLIES	\$	509.39
190754	10/07/2022	MARLENE FROMM	TAX REFUND	\$	4,040.80
190755	10/07/2022	MARLIN MCGALLICHER	PIAA OFFICIALS - FOOTBALL	\$	102.00
190756	10/07/2022	MARKS PLUMBING PARTS	PLUMBING SUPPLIES	\$	45.90
190757	10/07/2022	MAURICE BENN	PIAA OFFICIALS - VOLLEYBALL	\$	140.00
190758	10/07/2022	MIKE ROOP	PIAA OFFICIALS - FOOTBALL	\$	102.00
190759	10/07/2022	MUSIC & ARTS	GENERAL SUPPLIES	\$	47.00
190760	10/07/2022	NCS PEARSON	AIMSWEBPLUS	\$	2,025.00
190761	10/07/2022	NEW HOLLAND AUTO GROUP	OPER/MAINT- DIST VEHICLE SUP	\$	578.31
190762	10/07/2022	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	3.49
190763	10/07/2022	JOHN DEERE FINANCIAL	GENERAL SUPPLIES	\$	184.81
190764	10/07/2022	PAAE	DUES/FEES	\$	330.00
190765	10/07/2022	PAUL BURRICHTER	PIAA OFFICIALS - FOOTBALL	\$	102.00
190766	10/07/2022	PENTAIR AQUATIC ECO-SYSTEMS	GENERAL SUPPLIES	\$	1,275.58
190767	10/07/2022	PETER WALTON	PIAA OFFICIALS - VOLLEYBALL	\$	140.00
190768	10/07/2022	PHILLIP STOLTZFUS	PIAA OFFICIALS - GIRLS SOCCER	\$	74.00
190769	10/07/2022	ROBERT GALGON	PIAA OFFICIALS - VOLLEYBALL	\$	140.00
190770	10/07/2022	SHANE ANTON	PIAA OFFICIALS - GIRLS SOCCER	\$	180.00
190771	10/07/2022	SOLANCO TRACKSTERS	DUES/FEES	\$	125.00
190772	10/07/2022	STEVE ILGENFRITZ	PIAA OFFICIALS - BOYS SOCCER	\$	90.00
190773	10/07/2022	STEVEN WALKER	PIAA OFFICIALS - BOYS SOCCER	\$	74.00
190774	10/07/2022	JOHN DEERE FINANCIAL	GENERAL SUPPLIES	\$	971.55
190775	10/07/2022	SUNRISE RIVER PRESS	NURSE STUDENT HEALTHCARE PLANS	\$	99.00
190776	10/07/2022	SUSAN STAFFORD	PIAA OFFICIALS - FIELD HOCKEY	\$	101.00
190777	10/07/2022	THOEDORE ZELLERS	PIAA OFFICIALS - X-COUNTRY	\$	72.00
190778	10/07/2022	TIMOTHY BRINTON	PIAA OFFICIALS - FOOTBALL	\$	102.00
190779	10/07/2022	TIMOTHY SUMNER	PIAA OFFICIALS - FOOTBALL	\$	102.00
190780	10/07/2022	TODD REITNOUER	PIAA OFFICIALS - FIELD HOCKEY	\$	88.00
190781	10/07/2022	VALLEY FORGE EDUCATIONAL SERV	EDUCATIONAL AIDE SERVICES	\$	152,366.26
190782	10/07/2022	WAYNE HOFFMAN	PIAA OFFICIALS - FOOTBALL	\$	102.00
190783	10/07/2022	WENDY HESS	PIAA OFFICIALS - FIELD HOCKEY	\$	88.00
190784	10/07/2022	XEROX CORPORATION	ELEM/SECOND PRINTING & BINDING	\$	3,927.50
190785	10/07/2022	YABLA INC	DUES/FEES	\$	349.00
D000001657	09/15/2022	AMAZON CAPITAL SERVICES INC	TECH SRVS SUPPLIES	\$	20,528.36
D000001658	09/16/2022	2NDGEAR LLC	NEW EQUIP	\$	9,903.74
D000001659	09/16/2022	3B SERVICES INC.	REPAIRS & MAINT - OIS EQUIP	\$	3,029.88
D000001660	09/16/2022	ALTHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$	321,224.54
D000001661	09/16/2022	BIEG SARAH	TUITION REIMB INSTRUCT STAFF	\$	1,548.00

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D000001662	09/16/2022	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$ 436.83
D000001663	09/16/2022	CHESTER COUNTY INTERMDIATE UNIT	OTHER CONTRACTED SERVICES	\$ 241,639.60
D000001664	09/16/2022	DELTA DENTAL	SUSPENSE ACCOUNT - DENTAL INS	\$ 15,450.80
D000001665	09/16/2022	FRONTIER	OPER/MAINT-TRANS/TELE SERVICE	\$ 4,773.78
D000001666	09/16/2022	SAVANNAH L HARVEY	TUITION REIMB INSTRUCT STAFF	\$ 1,347.00
D000001667	09/16/2022	HEINEMANN	BOOKS	\$ 28,213.40
D000001668	09/16/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 87,530.72
D000001669	09/16/2022	PA UC FUND	SUSPENSE ACCOUNT - UNEMP COMP	\$ 425.40
D000001670	09/16/2022	JUNIOR LIBRARY GUILD	BOOKS	\$ 3,014.98
D000001671	09/16/2022	KELLEY DANIELLE A	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000001672	09/16/2022	COLIN KOLB	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000001673	09/16/2022	LAULETTA PATRICK	TUITION REIMB INSTRUCT STAFF	\$ 445.00
D000001674	09/16/2022	MARTIN HELENA T	TUITION REIMB INSTRUCT STAFF	\$ 1,195.00
D000001675	09/16/2022	METER GUY LLC (THE)	OPER/MAINT-CONTRACTED SERVICE	\$ 904.21
D000001676	09/16/2022	MONTAGUE SARAH	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000001677	09/16/2022	RYAN M NOVAK	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000001678	09/16/2022	NATIONAL VISION ADMINISTRATORS	SUSPENSE ACCOUNT - VISION INS	\$ 1,204.95
D000001679	09/16/2022	OCTORARA AREA SCHOOL DISTRICT	SUMMER READING SUPPLIES	\$ 5,287.16
D000001680	09/16/2022	ONHAND SCHOOLS INC	PROFESSIONAL ED SVRS	\$ 1,250.00
D000001681	09/16/2022	ORNER'S LANDSCAPES	OPEN PO LAWN CARE	\$ 16,315.00
D000001682	09/16/2022	PECO	OPER/MAINT-PLC ELECTRIC	\$ 30,903.38
D000001683	09/16/2022	POWERSCHOOL GROUP LLC	PROFESSIONAL ED SVRS	\$ 175.00
D000001684	09/16/2022	ROTHWELL DOCUMENT SOLUTIONS	PRINTING	\$ 244.08
D000001685	09/16/2022	SCHOLASTIC INC	BOOKS	\$ 2,372.14
D000001686	09/16/2022	SCHOOL SPECIALTY LLC	GENERAL SUPPLIES	\$ 651.96
D000001687	09/16/2022	SDIC	Employer Share W/C	\$ 28,112.37
D000001688	09/16/2022	SUBURBAN TESTING LABS INC	OPER/MAINT-SUPPLIES	\$ 445.00
D000001689	09/16/2022	TOWN SERVICE CENTER INC	OPER/MAINT- DIST VEHICLE SUP	\$ 688.99
D000001690	09/16/2022	TSA CONSULTING GROUP INC	403B & ROTH	\$ 26,769.62
D000001691	09/16/2022	U S SUPPLY COMPANY	OPER/MAINT-SUPPLIES	\$ 48.45
D000001692	09/16/2022	TABITHA WALLACE	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000001693	09/16/2022	WHARY KYLE	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000001694	09/16/2022	WITMER PUBLIC SAFETY GROUP	GENERAL SUPPLIES	\$ 325.17
D000001695	09/23/2022	ALTHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$ 13,420.00
D000001696	09/23/2022	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES	\$ 3,950.27
D000001697	09/23/2022	AUSTILL'S REHABILITATION SERVICE	OT / PT SERVICES	\$ 1,690.86
D000001698	09/23/2022	COLLEGIUM CHARTER SCHOOL	CHARTER SCHOOL TUITION	\$ 68,548.69
D000001699	09/23/2022	GREGORY FANTAZZI	SUPPLIES - ALL SPORTS	\$ 55.00
D000001700	09/23/2022	HALLER CHRISTIAN	DUES & FEES - INTERM	\$ 90.09
D000001701	09/23/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 9,313.17

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D000001702	09/23/2022	JOHNSTONE SUPPLY	OPEN PO SUPPLIES	\$	479.91
D000001703	09/23/2022	KEEN COMPRESSED GAS CO.	GENERAL SUPPLIES	\$	421.20
D000001704	09/23/2022	MEDCO SUPPLY COMPANY	SUPPLIES - ATHLETIC DIRECTOR	\$	20.61
D000001705	09/23/2022	MONTAGUE SARAH	REIMB SUPPLIES	\$	182.56
D000001706	09/23/2022	NASCO	GENERAL SUPPLIES	\$	733.48
D000001707	09/23/2022	PA LEADERSHIP CHARTER SCHOOL	CHARTER SCHOOL TUITION	\$	43,179.18
D000001708	09/23/2022	PIONEER MANUFACTURING COMPANY	REPAIRS & MAINT - EQUIP	\$	81.50
D000001709	09/23/2022	POWERSCHOOL GROUP LLC	TEC SUPPLIES	\$	10,071.49
D000001710	09/23/2022	REALLY GOOD STUFF LLC	GENERAL SUPPLIES	\$	102.08
D000001711	09/23/2022	RIVER ROCK ACADEMY	TUITION	\$	5,507.00
D000001712	09/23/2022	SCHOLASTIC INC	BOOKS	\$	147.15
D000001713	09/23/2022	SIGNAL 88 LLC	OPER/MAINT - OTHER PROF SVRS	\$	2,833.89
D000001714	09/23/2022	SWEET STEVENS KATZ & WILLIAMS	PROFESSIONAL SERVICES	\$	460.00
D000001715	09/23/2022	SWIFTMD	DUES/FEES	\$	675.99
D000001716	09/23/2022	THOMSON REUTERS	INFORMATION CHARGES	\$	235.42
D000001717	09/23/2022	WITMER PUBLIC SAFETY GROUP	GENERAL SUPPLIES	\$	325.03
D000001718	09/23/2022	MCGOVERN WM. P INC.	OPER/MAINT-CONTRACTED SERVICE	\$	327.00
D000001719	09/30/2022	21ST CENTURY CYBER CHARTER SCH	CHARTER SCHOOL TUITION	\$	28,703.04
D000001720	09/30/2022	AMAZON CAPITAL SERVICES INC	TECH SRVS - SUPPLIES	\$	3,201.38
D000001721	09/30/2022	MELISSA ANDREWS	GENERAL SUPPLIES	\$	189.01
D000001722	09/30/2022	BECKER'S SCHOOL SUPPLIES	GENERAL SUPPLIES	\$	51.84
D000001723	09/30/2022	BOOKSOURCE	NEW BOOKS OES	\$	1,896.01
D000001724	09/30/2022	BUTTS TICKET COMPANY	PARKING TAGS	\$	430.00
D000001725	09/30/2022	CAROLINA BIOLOGICAL SUPPLY CO.	GENERAL SUPPLIES	\$	1,486.78
D000001726	09/30/2022	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$	436.83
D000001727	09/30/2022	DELTA DENTAL	SUSPENSE ACCOUNT - DENTAL INS	\$	11,884.09
D000001728	09/30/2022	ERIC ARMIN INC.	GENERAL SUPPLIES	\$	455.40
D000001729	09/30/2022	FREY LUTZ CORPORATION	OPER/MAINT - EQUIP REPAIR	\$	5,285.08
D000001730	09/30/2022	FRONTROW CALYPSO LLC	LEARNING SUPT - SUPPLIES	\$	7,550.00
D000001731	09/30/2022	GAP POWER EQUIPMENT	OPEN PO SUPPLIES/RENTAL	\$	620.00
D000001732	09/30/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	42,087.73
D000001733	09/30/2022	KEEN COMPRESSED GAS CO.	GENERAL SUPPLIES	\$	786.63
D000001734	09/30/2022	LANCASTER-LEBANON IU #13	TUITION	\$	816.04
D000001735	09/30/2022	PECO	ELECTRICITY	\$	15,818.68
D000001736	09/30/2022	PETROLEUM TRADERS CORP	DIESEL FUEL	\$	13,597.94
D000001737	09/30/2022	STEINMETZ AMY	REIMB TRAINING MILEAGE	\$	71.25
D000001738	09/30/2022	SWEET STEVENS KATZ & WILLIAMS	PROFESSIONAL SERVICES	\$	5,000.00
D000001739	09/30/2022	TSA CONSULTING GROUP INC	403B & ROTH	\$	26,772.66
D000001740	09/30/2022	U S SUPPLY COMPANY	GENERAL SUPPLIES	\$	485.47
D000001741	09/30/2022	WB MASON COMPANY INC	GENERAL SUPPLIES	\$	3,439.20

General Fund
October 17, 2022

D000001742	10/07/2022	ALTHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$	15,125.45
D000001743	10/07/2022	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES	\$	73.10
D000001744	10/07/2022	CAROLINA BIOLOGICAL SUPPLY CO.	GENERAL SUPPLIES	\$	1,431.74
D000001745	10/07/2022	CASCADE SCHOOL SUPPLIES	GENERAL SUPPLIES	\$	749.32
D000001746	10/07/2022	CHESTER COUNTY INTERMDIATE UNIT	OTHER CONTRACTED SERVICES	\$	216,925.97
D000001747	10/07/2022	COYNE CHEMICAL CO.	OPER/MAINT - WATER TREATMENT	\$	2,466.60
D000001748	10/07/2022	CREIGHTON EMILY L	TUITION REIMB INSTRUCT STAFF	\$	3,096.00
D000001749	10/07/2022	DELAWARE COUNTY HEALTHCARE	SUSPENSE ACCOUNT - PRES DRUGS	\$	131,755.61
D000001750	10/07/2022	DELTA DENTAL	SUSPENSE ACCOUNT - DENTAL INS	\$	870.00
D000001751	10/07/2022	EDWARDS BUSINESS SYSTEMS	PRINTING	\$	1,713.42
D000001752	10/07/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	28,728.86
D000001753	10/07/2022	JUNIOR LIBRARY GUILD	BOOKS	\$	968.62
D000001754	10/07/2022	HEATHER L KRAMER	GENERAL SUPPLIES	\$	44.64
D000001755	10/07/2022	CHRISTINE MARSALA	TUITION REIMB NON-CERT STAFF	\$	4,260.00
D000001756	10/07/2022	MARTIN HELENA T	GENERAL SUPPLIES	\$	89.94
D000001757	10/07/2022	METER GUY LLC (THE)	OP/MAINT WATER TREAT-PUR SRVCS	\$	265.00
D000001758	10/07/2022	MIDWEST TECHNOLOGY PROD	GENERAL SUPPLIES	\$	1,335.70
D000001759	10/07/2022	NAPA	GENERAL SUPPLIES	\$	27.74
D000001760	10/07/2022	OCTORARA AREA SCHOOL DISTRICT	BACK TO SCHOOL EVENT	\$	4,346.00
D000001761	10/07/2022	OFFICE BASICS INC	GENERAL SUPPLIES	\$	13,719.68
D000001762	10/07/2022	ORNER'S LANDSCAPES	LAWNCARE	\$	17,265.00
D000001763	10/07/2022	PASCO SCIENTIFIC	GENERAL SUPPLIES	\$	50.14
D000001764	10/07/2022	PECO	NATURAL GAS	\$	935.30
D000001765	10/07/2022	PENN POWER SYSTEMS	OPER/MAINT-OIS CONTRACTED SRVS	\$	365.75
D000001766	10/07/2022	PROASYS INC	WATER TREATMENT CHEMICALS	\$	597.50
D000001767	10/07/2022	PURE WATER TECH	EQUIP RENTAL	\$	105.00
D000001768	10/07/2022	REALLY GOOD STUFF LLC	GENERAL SUPPLIES	\$	140.28
D000001769	10/07/2022	RESCHINI AGENCY INC	SUSPENSE ACCOUNT - HOSP	\$	37,557.00
D000001770	10/07/2022	STEINMETZ AMY	TUITION REIMB INSTRUCT STAFF	\$	646.00
D000001771	10/07/2022	TOWN SERVICE CENTER INC	OPER/MAINT- DIST VEHICLE SUP	\$	772.34
D000001772	10/07/2022	U S SUPPLY COMPANY	GENERAL SUPPLIES	\$	419.18
D000001773	10/07/2022	WINDLE'S WATER WORKS	GENERAL SUPPLIES	\$	371.00
				TOTAL	\$ 3,365,535.64

Cardmember Services
October 17, 2022

Payment #	Payment Date	Vendor Name	Description	Amount
190582	09/14/2022	CARDMEMBER SERVICES	ESSER Supplies	\$ 0.59
190582	09/14/2022	CARDMEMBER SERVICES	WALL STREET JOURNAL	\$ 9.99
190582	09/14/2022	CARDMEMBER SERVICES	LNP MEDIA GROUP	\$ 13.95
190582	09/14/2022	CARDMEMBER SERVICES	NY TIMES	\$ 15.00
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 22.00
190582	09/14/2022	CARDMEMBER SERVICES	CHIPOLTE, PENN STATER	\$ 33.56
190582	09/14/2022	CARDMEMBER SERVICES	PRESTOPLANNERS, AMAZON-SUPPLIES	\$ 51.18
190582	09/14/2022	CARDMEMBER SERVICES	CONESTOGA INNOVATION	\$ 65.64
190582	09/14/2022	CARDMEMBER SERVICES	CHEWY.COM	\$ 79.78
190582	09/14/2022	CARDMEMBER SERVICES	AMAZON - SUPPLIES	\$ 85.74
190582	09/14/2022	CARDMEMBER SERVICES	USPS	\$ 88.00
190582	09/14/2022	CARDMEMBER SERVICES	TIMS	\$ 100.00
190582	09/14/2022	CARDMEMBER SERVICES	ORIENTAL TRADING	\$ 100.79
190582	09/14/2022	CARDMEMBER SERVICES	PRO LOOK UNIFORM	\$ 146.00
190582	09/14/2022	CARDMEMBER SERVICES	TEACHERS PAY TEACHERS	\$ 150.00
190582	09/14/2022	CARDMEMBER SERVICES	CRYSTAL SPRINGS WATER	\$ 197.76
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 199.99
190582	09/14/2022	CARDMEMBER SERVICES	XTRA MATH	\$ 200.00
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 209.78
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 209.78
190582	09/14/2022	CARDMEMBER SERVICES	MAKE, ZOOM, MAKE COMMUNITY	\$ 209.99
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 221.99
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 221.99
190582	09/14/2022	CARDMEMBER SERVICES	BEST WESTERN - CONFERENCE EXPENSE	\$ 221.99
190582	09/14/2022	CARDMEMBER SERVICES	ASCD	\$ 239.00
190582	09/14/2022	CARDMEMBER SERVICES	MIX AND MATH, LLC	\$ 240.00
190582	09/14/2022	CARDMEMBER SERVICES	MASTER TEACHER	\$ 241.80
190582	09/14/2022	CARDMEMBER SERVICES	HL TEAM, DUTCHMANS TRUE VALUE	\$ 272.24
190582	09/14/2022	CARDMEMBER SERVICES	PENN STATER	\$ 275.28
190582	09/14/2022	CARDMEMBER SERVICES	HOME DEPOT, BRANDYWINE FLAGS	\$ 987.88
190582	09/14/2022	CARDMEMBER SERVICES	TEACHERSPAYTEACHERS, CARSON DELLOSA ED, K12 SCHOOL SUPPLIES, REALLY GOOD STUFF, VISTAPRINT, HYPE SOCKS	\$ 1,243.78
190582	09/14/2022	CARDMEMBER SERVICES	XTOOL	\$ 1,763.76
190582	09/14/2022	CARDMEMBER SERVICES	AMERICAN, UNITED, QUALITY INN, VENTRA, LOU MALNATIS, WEBER GRILL, SHERATON	\$ 1,978.43
TOTAL				\$ 10,097.66

Cafeteria Fund
October 17, 2022

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
9164	09/14/2022	CARDMEMBER SERVICES	TRAVEL	\$ 986.45
9165	10/07/2022	CORNELIA BOWERS	CAFETERIA ACCOUNT REFUND	\$ 20.00
9166	10/07/2022	CYBERSOFT TECHNOLOGIES INC	SOFTWARE	\$ 4,570.00
9167	10/07/2022	DFA DAIRY BRANDS	FOOD	\$ 5,997.65
9168	10/07/2022	DUTCH -WAY FARM MARKET INC	FOOD	\$ 142.26
9169	10/07/2022	HERSHEY CREAMERY COMPANY	FOOD	\$ 358.91
9170	10/07/2022	DORIAN L LOBATO	TRAVEL	\$ 116.25
9171	10/07/2022	MORABITO BAKING COMPANY	FOOD	\$ 671.01
9172	10/07/2022	SHARE FOOD PROGRAM	DONATED COMMODITIES DELIVERY CHARGE	\$ 198.64
9173	10/07/2022	JOHN DEERE FINANCIAL	MISC NON-FOOD SUPPLIES	\$ 11.99
9174	10/07/2022	US FOODS	FOOD	\$ 22,690.54
TOTAL				\$ 35,763.70

Capital Project Fund
October 17, 2022

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
109	09/13/2022	NEW HOLLAND AUTO GROUP	2022 FORD F0250	\$ 30,377.00
110	09/16/2022	INTERFACE SERVICES	BUILDING IMPROVEMENT SVCS -JHS	\$ 8,422.77
111	09/20/2022	3B SERVICES INC.	REMOVAL OF JH HOT WATER TANK	\$ 9,850.00
112	09/20/2022	ARCHITERRA PC	Professional Fees	\$ 1,436.84
113	09/20/2022	JAMES DOORCHECK INC	BUILDING IMPROVEMENT SVCS -JHS	\$ 21,864.00
114	09/27/2022	DAVID M MAINES ASSOC INC	JH HOT WATER SYSTEM PROJ	\$ 1,367.85
115	09/27/2022	GARVEY ROARK LLC	BUILDING IMPROVEMENT SVCS -PLC	\$ 168,795.00
116	09/29/2022	BARTUSH SIGNS	CAPITAL PROJ-EXIST BLDG.-EQUIP	\$ 38,610.04
117	10/04/2022	G A VIETRI INC	CAPITAL PROJ-EXIST BLDG.-EQUIP	\$ 8,940.00
118	10/05/2022	ARCHITERRA PC	Professional Fees	\$ 818.45
119	10/05/2022	BARTUSH SIGNS	CAPITAL PROJ-EXIST BLDG.-EQUIP	\$ 295.00
121	10/07/2022	GARVEY ROARK LLC	EXIST BLDG IMPR CONST SVC- OES	\$ 46,037.64
TOTAL				\$ 336,814.59

Capital Reserve Fund
October 17, 2022

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
120	10/05/2022	INTERFACE SERVICES	BLDG REPAIRS TO PLC	\$ 206,461.66

Grant Funding Agreement

THIS FUNDING AGREEMENT (hereinafter called "Agreement"), is made and entered into this _____ day of _____, 2022, by and between the County of Chester, Pennsylvania (hereinafter called "County"), with offices at 313 W. Market Street, West Chester, Pennsylvania 19380 and Octorara Area School District, with offices at 288 Highland Road, Suite 1, Atglen PA 19310 (hereinafter called "Grantee").

WITNESSETH:

WHEREAS, the Pennsylvania Department of Health ("State") has allocated to the County, as a recipient, federal stimulus funding from the Crisis Cooperative Agreement under CFDA No. 93.354 ("Crisis CoAg") under the Coronavirus Preparedness and Response Supplemental Appropriations Act, for the limited purposes identified in the Interagency Agreement between the State and the County. In addition, the State has allocated to the County, as a recipient, federal stimulus funding from the Epidemiology and Laboratory Capacity Grant under CFDA No. 93.323 ("ELC") under the Paycheck Protection Program and Care Enhancement Act, for the limited purposes identified in the Interagency Agreement between the State and the County;

WHEREAS the Crisis CoAg authorizes the County to expend funds awarded to the County for the following eligible purposes: (1) Jurisdictional Recovery; and (2) Countermeasures and Mitigation-Nonpharmaceutical Interventions. The ELC authorizes the County to expend funds awarded to the County for the following eligible purposes as follows: Provide critical resources to support COVID-19 testing and epidemiologic surveillance related activities (collectively, the eligible purposes for the Crisis CoAg funding and the ELC funding are referred to as the "Eligible Uses");

WHEREAS, pursuant to Crisis CoAg and ELC, the federal stimulus funding provided under each must be obligated no later than November 30, 2022, and all funds spent by March 10, 2023;

WHEREAS, the Grantee is a(n) school district organized under the laws of the Commonwealth of Pennsylvania;

WHEREAS, the County, has determined after consideration at least in part on the application submitted by Grantee that Grantee's chosen project is necessary for the health and wellbeing of the community and overall health of the County;

WHEREAS, the County has determined that the COVID-19 pandemic has negatively impacted the County and its residents, and the Grantee will be undertaking a project that provides a positive lasting impact on the County and its residents and is qualified for the funds as an Eligible Use(s);

WHEREAS, the County has determined that the most effective means for addressing the negative impact is to provide the Grantee a grant of funds made available from the Crisis CoAg and/or ELC allocation;

WHEREAS, the County, by and through its Board of Commissioners, has determined that such grant is necessary and proper;

WHEREAS, the County and the Grantee desire to enter into this Agreement to establish the amount, distribution, and use of the funds provided to the Grantee.

NOW THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES HERETO, INTENDING TO BE LEGALLY BOUND THEREBY, HEREBY AGREE AS FOLLOWS:

1. Preamble. The provisions of the preamble are true and correct, form an integral part of this Agreement and are fully incorporated herein by reference.
2. Total Allocation. The County approves a grant in the amount of \$32,000.00 (the "Grant"). The actual time for payment shall be determined by the County and subject to the County's financial policies and administrative and reporting processes approved by the County's Board of Commissioners and other appropriate County officials.
3. Use of Funds. The source of the Funds shall be the Crisis CoAg and/or the ELC allocation and shall be used for specific project costs included in the Grant application (attached hereto by reference).
4. Special conditions:
 - a. Prior to receiving funding under the terms of this Agreement, Grantee shall have executed and delivered this Agreement.
 - b. Grantee shall expend all of the Grant funds for the purposes described in Paragraph 5 no later than March 10, 2023.
 - c. Within sixty (60) days following the earlier of (i) Grantee's fully expending the Grant funds or (ii) March 10, 2023, Grantee shall confirm that the project for what the application was filed is completed and provide written confirmation and narrative to the County that all Grant funds have been expended, together with supporting documentation which may be in the form of receipts, payroll statements or other similar documentation evidencing the total expenditures made using Grant funds, including detailed information on how the County and its residents were positively impacted.

- d. For any capital project(s) for which the Grant funds may be used, Grantee shall include signage or other notice and acknowledgement in all electronic or printed materials or press relating to the project to the public stating:

“This project is funded in part through a grant from the Chester County Board of Commissioners.

Marian Moskowitz
Josh Maxwell
Michelle Kichline”

5. Disbursement. County agrees to pay Grantee a total not to exceed amount of \$32,000.00 for tasks performed as per the attached Work Statement A. Payment shall be made promptly following receipt of correct invoice submitted and subject to County approval of satisfactory performance of the work required under this Agreement. Grantee shall not perform additional work unless discussed and agreed to in advance by the parties.

Grantee acknowledges that Internal Revenue Service (IRS) regulations may require that County withhold Social Security, Medicare or other taxes from payments due Grantee. Such withholding shall not constitute a default under this Agreement. Grantee shall not be entitled to receive any "employee" benefits from County including, for example, pension or health insurance.

6. Grantee shall comply with all federal, state, and local laws and ordinances which are applicable to the use of the Grant funds.
7. Grantee shall defend all lawsuits and other legal challenges and the County shall be held harmless from any liability or breach of this Agreement or any other agreement arising from this Agreement unless otherwise expressly provided for herein, agreed to by the County, or such liability arises as a result of the willful misconduct of the County.
8. No Obligation by Federal Government. The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-grantee or any other party pertaining to any matter resulting from the contract.
9. Grantee shall retain all documents relating to the project or activity funded by the Grant for a period of seven (7) years after completion of the Grant. Such documentation shall be made available to the County in accordance with Paragraph 12.
10. In the event the County, in its sole discretion determines that the Grantee is not using the Grant funds in accordance with this Agreement, the County shall advise the Grantee by written notice of any deficiencies. If the Grantee fails to institute corrective action within

fifteen (15) days from the date of the notice, the County shall have the right to: (a) terminate this Agreement and withdraw or reduce funding; and/or (b) suspend this Agreement until said corrective measures have been effectuated by the Grantee; and/or (c) require the Grantee to repay the Grant in part or in full. The above rights are cumulative and the County's failure to exercise these rights immediately shall not constitute a waiver by the County, nor shall the County be estopped from exercising these rights at any time.

The County, by exercising any of the rights set forth in this Paragraph 10, (a) shall incur no liability, direct or indirect, to the Grantee, its contractors, subcontractors, agents, servants or employees as a result of such action except to the extent such liability is caused by the willful misconduct or gross negligence of the County, its contractors, subcontractors, agents, servants and employees; and (b) shall not be deemed to have waived any other rights and remedies available to the County hereunder or under applicable law, all of which are expressly reserved and preserved.

11. If, as a result of any action(s) directly relating to efforts of the Grantee, or its contractors, subcontractors, agents, servants, or employees, that result in the loss of any funds to the County, said loss will be chargeable to the Grantee and subtracted from the Grant amount. Further, the Grantee hereby agrees for itself, its agents, servants, employees, contractors, and subcontractors, to indemnify, defend, and hold the County harmless for any causes of action except to the extent such cause of action is due to the County's willful misconduct.
12. Grantee shall fully cooperate with the County including, but not limited to, enabling the County to fulfill its supervisory authority properly and completely under this Agreement which shall include but not be limited to:
 - a. Providing the County and its duly authorized representatives access to and copies of all records relating to scope of this Agreement.
 - b. Grantee shall furnish the County such information, as well as periodic reports as the County may reasonably request.
13. Audits. Grantee must comply with all federal and state audit requirements which may be applicable to this Grant; including, without limitation, any future amendment to such applicable law or regulation which may be enacted or promulgated by the state or federal government.
 - a. In the event an audit is required, the Grantee is responsible for obtaining the required audit and securing the services of a certified public accountant or other independent governmental auditor. The audit shall be completed, and the report

submitted to the County, no later than 60 days after the close of the agreement period.

- b. Grantee shall maintain adequate and sufficiently detailed records of its operations to allow for an evaluation of finances and performance, which records shall be open at all reasonable times for inspection by the County, or its authorized representatives. The County and authorized representatives shall have the right to inspect, audit and copy Grantee's records during normal business hours. The County shall provide fourteen (14) days of notice to Grantee in the event of such an audit.
- c. County shall advise Grantee of any discrepancies that it becomes aware of in adherence to this Agreement. Grantee, upon receipt of such notification, hereby agrees to promptly correct any discrepancies to the satisfaction of the County.
- d. Grantee shall maintain and make available such books, records, and documents related to this Agreement for seven (7) years from the termination of this Agreement, or until all disputes have been resolved to the satisfaction of the County or by final decision or judgment, or as otherwise required by applicable federal or state laws and regulations, whichever is greater.

14. Expiration of Agreement. This Agreement shall remain in effect until the end of the requisite seven-year record retention period set forth in Paragraph 13(d) above unless terminated earlier in accordance with the terms of this Agreement or extended by an amendment approved by the County's Board of Commissioners. Notwithstanding the foregoing and except as provided in Paragraph 17, the County may terminate this Agreement: (a) in the event of a breach by the Grantee, which breach remains uncured for a period of fifteen (15) days following written notice thereof; or (b) in the event all funding sources relied on by the County for the provision of these services become unavailable.

15. Right to Know. In the event the Grantee furnishes any documentation, materials or information to the County which contains confidential, privileged or personally identifying information and is marked as such, the County will maintain and preserve all such documentation, materials and information as confidential, privileged and private to the extent permitted by law and such documentation, materials and information shall not be disclosed to any person other than those County employees, professionals or agents who are required to review and evaluate such documentation, materials, and information as part of their respective jobs unless such disclosure is required by law, statute, administrative order, court order and/or subpoena. Notwithstanding any provision set forth herein, the Grantee hereby acknowledges that this Agreement and any related documents, may be subject to disclosure pursuant to the Pennsylvania Right to Know Law, 65 P.S. §§ 67.101, et seq.

16. Interest of Parties and Others:

- a. No officer, member, employee, independent contractor or elected official of the County and no member of its governing body who exercises any functions or responsibilities in the review or approval of services being performed under this Agreement shall participate in any decision relating to this Agreement, which affects his/her personal interest or the interest of any corporation, partnership, or association, in which he/she is directly or indirectly interested, nor shall any such officer, member, elected official or employee of the County and no member of its governing body have any interest, direct or indirect, in this Agreement or the proceeds thereof.
 - b. Grantee covenants that the Grantee (including directors, officers, members, and employees of the Grantee) presently has no interest and shall not acquire any interest, directly or indirectly, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. Further, the Grantee covenants that no person having any such interest shall be employed in the performance for this Agreement.
 - c. No County appropriated funds (including, without limitation, any County appropriated funds provided under the Grant provided under this Agreement) have been paid or will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence any officer or employee of the County, in connection with the making of this Grant.
17. Grantee certifies that it is not currently under suspension or debarment by the Commonwealth of Pennsylvania, any other state, or the Federal government. Grantee also acknowledges that if it is currently under suspension or debarment or if the Grantee should become suspended or debarred such event shall constitute a violation of the covenants contained herein and the County shall thereupon have the right to terminate this Agreement, which termination shall be effective immediately upon the provision of written notice thereof to the Grantee.
18. This Agreement and any attachments contained herein is the final, complete, exclusive, and fully integrated record of the agreement of parties with regard to this matter and supersedes any prior or contemporaneous agreements or understandings, whether oral or written, between the parties with respect to the subject matter of this Agreement. No amendment or modification of this Agreement, and no waiver of any of its terms, shall become effective unless in writing and signed by all parties. The express terms of this Agreement control and supersede any course of performance or usage of trade inconsistent with any of the terms hereof.

19. This Agreement shall be construed and enforced in accordance with the substantive laws of the Commonwealth of Pennsylvania, excepting conflicts of laws, and without regard to rules of construction or interpretation relating to which party drafted this Agreement. The parties confer exclusive jurisdiction to interpret and enforce this Agreement upon the Chester County Court of Common Pleas and waive any objections to such jurisdiction and venue, including objection as to an inconvenient forum.
20. No claim or right arising out of a breach of this Agreement may be discharged in whole or in part by a waiver of the claim or right, unless the waiver is in writing signed by the waiving party. The waiver or acceptance of any breach by either party of any provision of this Agreement shall not constitute a waiver of or an excuse for non-performance as to any other provision of this Agreement, nor as to any prior or subsequent breach of the same provision.
21. Grantee acknowledges that receipt of the Grant funds may have Federal and/or Pennsylvania tax consequences, and/or create Federal and/or Pennsylvania tax liabilities; that the Grantee is solely responsible for determining the impact of those tax consequences or liabilities on the Grantee; that the Grantee is not relying on the County to determine whether such tax consequences or liabilities may arise or exist; and that the Grantee is responsible to consult its accountant or tax advisor to determine the scope and impact of such tax consequences or liabilities. Grantee further acknowledges that the use and expenditure of the Grant by the Grantee may require compliance with various laws and regulations governing the use and expenditure of governmental funds by third parties; that the Grantee is solely responsible for determining the applicability and impact of such laws and regulations; that the Grantee is not relying on the County to determine whether such laws or regulations are applicable; and that the Grantee is responsible to consult its own legal counsel to determine the scope and impact of such laws and regulations.
22. These Grant is funded by the Coronavirus Preparedness and Response Supplemental Appropriations Act and the Paycheck Protection Program and Care Enhancement Act. Grantee shall follow all laws, regulations, and guidelines concerning these Acts, and the funds associated with the Grant, including all federal, state, and municipal laws. This also includes all guidelines, bidding processes, purchasing processes, drug policies, reporting procedures, and audit requirements.
23. Communication and details concerning this Agreement should be made in writing and directed to the following representatives:

To County: County of Chester
Attn: Chief Administrative Officer
313 W. Market Street, Suite 6206, West Chester, PA 19380

With a copy to: County of Chester

Attn: Solicitor
313 W. Market St., Suite 6702, West Chester, PA 19380

To Grantee: _____ (Point of Contact Name)
 _____ (Organization)
 _____ (Organization Full Address)
 _____ (Point of Contact Email)

With a copy:

[Signatures appear on the following page.]

IN WITNESS WHEREOF, the parties have entered their duly authorized signatures below on the date first set forth above.

Grantee:

COUNTY OF CHESTER:

Signature of Grantee's Authorized Official

Chair, County Commissioners

Typed Name & Title of Authorized
Official

Commissioner

Witness for Grantee:

Commissioner

Signature

Witness for County:

Chief Clerk

EXHIBIT A: SUSPENSION AND DEBARMENT CERTIFICATION FORM

The Grantee certifies that, neither the Grantee nor any owner, partner, director, officer, or principal of the Grantee, nor any person in a position with management responsibility or responsibility for the administration of federal funds:

1. Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal or state department/agency;
2. Has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (federal, state, or local); violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2) above; or
4. Has within a three-year period preceding this certification had one or more public transactions or contracts (federal, state, or local) terminated for cause or default.

The Grantee further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department/agency.

Signature of Grantee's Authorized Official

EXHIBIT B: BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the undersigned understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Grantee's Authorized Official

Date

Name and Title of Grantee's Authorized Official

ATTACHMENT A

Work Statement

Consultant will partner with the Chester County Health Department (hereafter called “County”) to implement measures that improve and protect the health and safety of staff and students, particularly in response to a disease outbreak and/or pandemic.

All work must be completed by March 10, 2023 for a cost not to exceed \$32,000.00 which includes procurement, design, installation, labor, and material costs.

Consultant will:

- Procure and install the following items school district facilities:

Quantity	Item
16	Cafeteria tables

- Submit an invoice that includes organization name, invoice date, invoice number, contract number, point of contact name, address to submit payment, enumeration of detailed charges, copies of vendor invoices. Invoices must be submitted within ten (10) business days of completion of deliverables. County shall have the right to disapprove payment of any invoice not received within ten (10) days of completion deliverables. County shall have the right to disapprove any expenditure made by the Consultant that is not in accordance with the terms of this contract. Final invoices must be received to the County no later than January 15, 2023 for any expenditures from November 30, 2022 to December 31, 2022, and March 31, 2023 for any expenditures from January 1, 2023 to March 10, 2023

County will:

- Provide technical assistance as needed, monitor Consultant’s progress toward meeting the scope of work.
- Provide invoicing assistance as needed including supporting documentation.

County and Consultant are independent agencies; neither affects the decisions of the other.

OCTORARA AREA SCHOOL DISTRICT

Position Description

Title: Food Service Worker

Reports To: Food Service Director

Contract: Hourly

General Function: Prepare and service school lunches. May include working during catered events outside of the school day and some days that school is not in session.

Qualifications: High School diploma or equivalent.

ADA Specifications: Ability to read recipes, etc., communicate verbally and computer literate. Able to keep balance on slippery floors and spend significant part of workday reaching, twisting, stooping, walking, and pushing and pulling objects up to a weight of 50 pounds. See with near acuity of less than 20 inches with depth perception, field of vision, and accommodation. Requires mid range of vision more than 20 inches and less than 20 feet. Some bending and twisting of the body required and able to hear with 40-decibel loss maximum. Able to pick, handle, and grasp objects. Extensive reaching of the hands and arms above and below the waist throughout the workday required. Able to lift objects up to 30 inches weighing up to 50 pounds. Exposure to poor ventilation with little exposure to adverse or outside atmospheric conditions. Able to use stoves, dishwasher, mixers, steamers, ovens, slicers, and other kitchen type equipment.

Primary Duties and Responsibilities:

1. Prepare meals and a la Carte items.
2. Serve meals.
3. At the end of meals, count leftover's and store according to regulations.
4. Wash dishes and clean up kitchen and dining areas.
5. Cashiers count money and prepare a daily till report.
6. Assist Team Leader with the filling out logs, daily production reports.
7. Assist Team Leader with monthly inventory of all food and supplies.
8. Perform other duties as assigned by the Site Leader and the Food Service Director.

Verification: The undersigned have read and concur with the information contained in this position description.

Signature: _____ Date: _____
Position Holder

Signature: _____ Date: _____
Supervisor